

**ETTINGTON PARISH COUNCIL****MINUTES OF THE ORDINARY MEETING OF 13 SEPTEMBER 2017**

**Present:** (Councillors) J Collins, R Hawksworth, J Henry, D Hughes and R Smith

**In Attendance:** S Furniss (Clerk), and approximately 11 members of the public

1 **Apologies for Absence** Cllr R Holtom due to family commitment

2 **Acceptance of Apologies for Absence** Cllr Holtom's apologies were **accepted**.

3 **Declaration of Disclosure Pecuniary Interest** None declared.

4 **To Confirm Minutes** It was **resolved** that the minutes be accepted as a true record.

5 **Community Centre Update** - David Martin

- Projector and screen now in place but require some 'snagging' finishes;
- The changing rooms require regular cleaning and options are being explored as to how this can be covered;
- Tree overgrowth is obscuring lights – this will be put on agenda for October

6 **Warwickshire County Council/Stratford District Council update** Both Cllrs Seccombe and O'Donnell had tendered their apologies and, therefore, this item was not covered.

7 **Community Speed Watch:** Cllr Hughes welcome Geoff Smith and Ian Prosser who explained that the sharing of the laser gun by Alderminster, Pillerton and Ettington Speed Watch groups is working well but there are a number of process problems including:

- Time delays in letters being sent to 'culprits' due to forms initially being sent to Shipston Community Police who then have to forward to Leamington where letters are processed;
- The letters sent not being worded strongly enough;
- Fleet vehicles not always being followed up;
- No feedback being received on, for example, how many letters have been sent out; where data collection errors has precluded sending these letters.

It was **resolved** that a letter of support be drafted to Ettington Community Speed Watch and copied to Cllr I Seccombe and Mr P Seccombe (Police and Crime Commissioner).

8 **Open Forum**

**Muck Spreading:** A resident asked what the Council could do about the state of Kents Lane following the farmer's tractors depositing excessive amounts of waste on the road surface following muck spreading, particularly in respect of prevention of farm vehicles using Kent's Lane for access to fields. This will be an **agenda** item for meeting of 11 October.

**Maintenance of Green at Hillman Way:** A resident sought clarification of the Parish Council's role in maintaining the area and it was clarified that the PC is not responsible but has the details of the Management Company and will pass these to the resident.

**Solar Panel Speed Monitor:** A resident asked what could be done about the fact that the monitor does not work; The Clerk will inform Highways and clarified that WCC have an on-line reporting system for Highways problems and there is a link from [www.ettington.org](http://www.ettington.org).

**Grass Cutting of Roundabout and Approaches:** The untidiness of roundabout and triangles on approach was raised and it was clarified that this is an area that has

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	<p>colonies of some rare plants and SDC liaise with a local wildlife group to determine when it is appropriate to cut (other than a swathe for the purposes of road safety).</p> <p>Fridge on Old Halford Road: The Clerk will submit a further form to SDC to alert them to the fact that this has not been removed.</p>
9	<p><b>Naming of Roads for Spitfire Development</b> A number of suggested names were read out from which a shortlist was drawn up and then a 'draw' resulted in Smithy's Lane and Hay Meadows being chosen. It was <b>resolved</b> that these be submitted to Spitfire in the hope that both would be accepted – one for the site/main road name with the second being used for the branch road.</p>
10	<p><b>Planning Matters</b></p> <p><b>a) <u>Ongoing/Pending Matters</u></b></p> <p><b>15/01342/FUL</b> Land adjacent to 99 Banbury Road</p> <ul style="list-style-type: none"> <li>• Position of Access Road</li> <li>• Felling of boundary trees</li> </ul> <p>There are ongoing problems and it was <b>resolved</b> that a request will be made to Cllr O'Donnell to meet with representatives of the Parish Council to consider SDC's role in resolving these.</p> <p><b>16/01773/FUL</b> Land off Rogers Lane</p> <p>Kat La Tzar informed the meeting that it is anticipated that the work will commence by January 2017.</p> <p><b>17/01086/VARY</b> Variation of condition 05 (occupancy condition) of planning permission 12/00395/FUL for the 'Relocation of previously approved slurry lagoon (3,255 cubic metre capacity) for the on-site storage of slurry and the construction of an agricultural workers dwelling including use of agricultural land for residential curtilage' to amend the wording of the occupancy condition from to in the locality in agriculture or forestry to a person working in a rural enterprise within the locality where there is/was a defined functional need at Tree House Farm , Whatcote Road, Fulready, Ettington CV37 7PE</p> <p><b>17/01499/FUL:</b> Proposed 4 new dwellings and garages at: The Nurseries, Hockley Lane, Ettington,</p> <p><b><u>B Applications</u></b></p> <p><b>17/01822/FUL</b> Proposed Conversion of Garage to provide two residential flats for rural farm workers at Tree House Farm , Whatcote Road, Fulready, Ettington CV37 7PE</p> <p>Comments due by: 3 August 2017</p> <p>Cllr Hawksworth informed the meeting that she had contacted SDC who had confirmed that there will be a covenant stating that the flats will be for rural farm workers only.</p> <p><b>Notification reference: 17/02169/TEL28</b> Proposal Installation of 1 no 0.3 dish At Grove Farm, Stratford Road, Ettington, Stratford-upon-Avon</p>

	<p>In accordance with Part 16 of the Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2015, the above Notification has been received on 19 July 2017.</p> <p>If you wish to make any comments regarding the above notification of works, please address your correspondence to the <b>Applicant</b> by 16 August 2017.</p> <p><b>C Decisions</b></p> <p><b>17/01402/FUL:</b> Proposed carport, 2 storey front extension, garage conversion and extension and single storey side extension at Salters Lane House, Fulready, <b>Granted</b></p> <p><b>17/01357/FUL:</b> Proposed replacement of single storey side extension with two storey side extension at 5 Avon Close, Ettington, CV37 7ST, <b>Granted</b></p> <p><b>16/039721/FUL:</b> Dwellings Land off Rogers Lane. <b>Granted</b></p> <p><b>17/01323/REM</b> Reserved matters (appearance, landscaping, layout and scale) pursuant to outline application 15/04409/OUT for the demolition of stables and erection of one dwelling At Orchard Cottage , Hockley Lane, Ettington, CV37 7SS <b>Granted</b></p> <p><b>17/01046/FUL:</b> Formation of habitable room in roofspace with front and rear dormers 8 Manor Lane, Ettington, Stratford-upon-Avon, CV37 7TE <b>Refused</b></p>
11	<b>Finance Report - Appendix 1</b> It was <b>resolved</b> that the payments listed be authorised and income was noted.
12	<b>Clerk's Report - Appendix 2</b> Cllr Smith informed the meeting that he had spoken to Highways who stated that they followed guidance in placing the signs to M40. Cllr Smith will pursue this matter with Cllr Seccombe. All other matters on the report were noted.
13	<b>Correspondence Report - Appendix 3</b> The correspondence was noted.
14	<b>Neighbourhood Plan</b> Cllr Hughes reported that the Section 14 Consultation had resulted in feedback from a number of individuals and organisations and these have been compiled into a document with responses and, where appropriate the draft Plan had been amended. The revised Plan will be considered at the NP Steering Group on Wednesday 20 September and it is anticipated that a resolution will be made to recommend to the Parish Council that the Plan be ratified for submission to next stage (this will be an agenda item for 11 October). Further stages include submission to an Inspector, a public consultation by SDC and a Referendum.
15	<b>Community Orchard – Land Off Rogers Lane</b> It was <b>resolved</b> that the Parish Council accept the offer of this land and its management will be discussed at a future meeting. Councillors will meet with Kat La Tzar to agree how the orchard will be configured.
16	<b>Youth Project</b> An outline of current situation was given including: <ul style="list-style-type: none"> <li>• A visit to a pump track taking place on 17 September;</li> <li>• Grant Applications being submitted to Grants For All, Tesco Bags of Help, Waitrose Community Matters and potentially to Aviva.</li> </ul> Siting of the Green Gym, Wheeled Play Area and Shelter was discussed and a <b>resolution</b> passed. Cllr Smith will redraft plan and submit to meeting of 11 October.
17	<b>Stratford District Council Proposal re S106 Contributions</b> Appendix 5  It was agreed that the Clerk will obtain a copy of the contract (as detailed in the Appendix) in order that further consideration can be made.
18	<b>Tennis Court Opening</b> It was <b>resolved</b> that the court will be for booked use only until October half term when it will be unlocked. Cllr Hughes will liaise with Shop

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	regarding lost keys. The Clerk and Cllr Smith will undertake research on electronic booking/locking systems.
19	<b>Request to Erect Scaffolding at White Horse Cottage</b> As no detailed proposals had been received this item was not discussed.
20	<b>Damage to Playground Wetpour surface</b> There was discussion regarding a long term solution regarding the damage and it was <b>resolved</b> that no changes will be made for the time being. The Clerk will contact SDC to ask for advice on more durable surfaces in case this resolution is changed in the future.
21	<b>Request to Use Football Pitch</b> – Appendix 6 The news that this matter has been resolved to the satisfaction of both Ettington Rovers and Ettington Veterans was welcomed.
22	<b>Dog Waste Bin at Football Pitch</b> Cost would be approximately 120 + VAT, plus post, plus fixing. A bag dispenser could be added at a cost of 70 + VAT  It was <b>resolved</b> that both a Dog Waste Bin and a Dog Waste Bag Dispenser will be purchased and erected at an approximate cost of £250. Ettington Football Club will make arrangements for ensuring the bin is emptied in line with SDC timetable.
23	<b>Audit</b> – Appendix 7 The content of the Internal Audit Report was noted and the Clerk confirmed that Grant Thornton have confirmed the external audit is also complete with no requirements for change.
24	<b>Access to Playing Field from properties backing onto it</b> . It was <b>resolved</b> that a letter be sent to residents of properties backing onto the Playing Field to remind them that the Council may, at some point in the future withdraw the privilege currently afforded of accessing the field from their back gardens.
25	<b>Outstanding Highways Issues</b> <ul style="list-style-type: none"> <li>• Vehicular Access to Old School Lane: The pothole has been filled and the hedges cut and confirmation received that this is not an adopted road.</li> <li>• Drainage on Rogers Lane It was <b>resolved</b> that the Clerk alert WCC that the drains have not been cleaned out and, therefore, runoff could cause flooding.</li> <li>• Footpath SD347 (Flooding end of Old Halford Road)</li> <li>• Overgrown Hedges on Rogers Lane. It was <b>resolved</b> that the owners of the hedges will be asked to cut back the hedges.</li> </ul>
26	<b>Legacy Trees – Cllr Hughes</b> - Appendix 8 It was <b>resolved</b> that the offer of a Legacy Tree be accepted and form part of the 100 year anniversary of the Great War.
27	<b>Hedge to Rear of 50 Banbury Road</b> – Appendix 9 It was <b>resolved</b> that the recommendation of Stockwell Davies be accepted (tree stump to be cut into to allow fixing of fence panel, cutting back of the ‘hedge’ and replanting with Laurel – the last in the spring).
<p>Dates of Future Meetings (meetings commence at 7.30 and are held in the Lounge at Ettington Community Centre unless otherwise stated).</p> <p>11 October 2017 8 November 2017 13 December 2017</p>	

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