

ETTINGTON PARISH COUNCIL

Minutes of the Meeting of 21 July 2021

Present (Councillors) D Clarke, J Collins, R Hawksworth, I Houghton, D Hughes, R Smith and R Whitfield

In Attendance: S Furniss, Clerk, Cllr I Seccombe, WCC and approximately 5 members of the public.

1	Apologies for Absence The apologies of Cllr Henry were accepted (out of area) together with those of Cllr Lambert (work commitments).
2	Declaration of Disclosure Pecuniary Interest Cllr Holdsworth declared a pecuniary interest in respect of Item 7 Planning 21/01942/FUL
3	To Confirm Minutes It was resolved that the minutes of 5 May 2021 be accepted as a true record.
4	Community Centre Update A most unfortunate incident took place in respect of a booking for a wake which turned out to be a rave. Despite residents phoning the police no officers attended until one of the attendees had a road traffic accident at Wellesbourne. The resultant debris was cleared the following day such that the the centre was up and running again within 48 hours. No major damage was sustained other than the need to replace carpet tiles in the main hall – negotiations with insurers are ongoing. A number of preventative measures will be put in place to minimise likelihood of a repeat occurrence. Track and trace system is being maintained for the time being.
5	Warwickshire County Council/Stratford District Council update Cllr O'Donnell tendered her apologies. Cllr Seccombe was not in attendance and, therefore this item was not covered.
6	Open Forum It was agreed that item 13 was covered under this item but is minuted at item 13. The history regarding an issue of erection of buildings on agricultural land without consent was raised. A parishioner has raised this with SDC Planning, following an initial enquiry to the overseeing body. Planning Enforcement have discussed the matter with the landowner who has been informed that he must submit application by the end of July. The parishioner requested that PC write to SDC Planning Department to add weight to the parishioner's letters of complaint. It was resolved that a letter be sent to Robert Weeks and copied to Ann Parry and Penny-Anne O'Donnell in respect of this matter with a second letter regarding other enforcement matters which have not been satisfactorily dealt with to emphasise that Planning Enforcement is ineffectual and a third letter to Severn Trent regarding the planings put down create an access to the site in question and the animal effluent resulting from use of the site, leaching into the water course with a potential for contamination.
7	Planning Matters <u>Applications</u> 21/01607/TPO Proposed : T63 and T64 - horse chestnut - Fell T65 - common lime - Fell T66 - horse chestnut - Fell T68 - pedunculate oak - Fell T69 and T71 - common ash - Fell T72 and T73 - crack willow - Fell T132 - yew - Remove canopy deadwood. Remove crossing/rubbing branches throughout canopy T137 - lime - Reduce canopy by 3-4metres. Remove canopy deadwood T144 - common hornbeam - Remove 1no. lowest secondary branch encroaching over highway southwest side T156 - pedunculate oak - Remove 2no. lowest secondary branches encroaching over highway southwest side T162 - european larch - Fell

Comments due by: 9 June 2021. **No comment was submitted.**

21/00807/FUL Rear and side extensions to bungalow at 12 Churchill Close, Ettington, CV37 7SP,

Comments due by: 14 June 2021. **No comment was submitted**

21/01540/FUL Two storey rear extension and replacement porch with enclosed DG panels and door at 9 Manor Lane, Ettington, Stratford-upon-Avon, CV37 7TE

Comments due by: 28 June 2021. **No comment was submitted. Cllr Smith apologised for not declaring a pecuniary interest at item 2.**

21/01158/FUL Erection of one dwellinghouse together with detached garage and annex building and associated works at Plots 7 & 8 , Saracens Close, Old Warwick Road, Ettington CV37 7SH

An amendment/additional information has been received for the application shown above as follows:

Updated Cover Letter (24.06.2021)

Drawing Nos:

2092-Sk-201 Location plan

2092-Sk-202 Block plan

2092-Sk-203A Proposed block plan

2092-Sk-204A Proposed site plan

2092-Sk-205 Proposed house plans

2092-Sk-206A Proposed house elevations

2092-Sk-207 Proposed garage annex

2092-Sk-208A Site plan - context

2092-Sk-209A Site plan - context views

2092-Sk-210A Site plan - context views

2092-Sk-211 ****Alternative site development****

2092-Sk-212A External finishes and materials

796-01 Landscape detail

[Drawing No 2092-Sk-211 does not form part of the application proposals but has been prepared to illustrate some of the points considered subsequently in this letter]

Images

View of development from Saracen Close

View of proposed forecourt

View of development from south

View of development from rear garden

View of development from Nelson Close

If you have any further observations you wish to make on the amendment please write to me by:
15 June 2021 – no observations were submitted and the application has been **withdrawn**.

21/01942/FUL Air source heat pump (existing oil tank and brick plinth to be removed) at 77 Banbury Road, Ettington, CV37 7SR

Comments due by: 21 July 2021. **No comment was submitted.**

21/00807/FUL Rear and side extensions to bungalow 12 Churchill Close, Ettington, CV37 7SP,
An amendment/additional information has been received for the application shown above as follows: 2 no of car parking spaces shown on the existing drive instead of three.

This letter is for information only. A consultation response is not being sought.

21/01604/FUL Single storey rear extension with application of render at 17 Banbury Road, Ettington, CV37 7SN,

Comments due by: 2 August 2021 It was **resolved** that no objection will be submitted.

21/02092/FUL Single storey side extension At Rookery Farm, Holly Tree Corner , Rookery Lane, Ettington, CV37 7TN

Comments due by: 3 August 2021. It was **resolved** that no objection will be submitted.

Decisions

21/0073/VARY: Orchard Cottage, Hockley Lane, CV37 7SS **Granted**

21/00911/COUQ: Manor Farm, Fulready, CV37 7PE **Granted**

21/00807/FUL: 12 Churchill Close, Ettington, CV37 7SP **Granted**

Appeals

J3720/D/21/3270156 Application - 20/03231/FUL: Ettington Farm House, CV37 7PB.

Appeal upheld and, therefore, planning permission granted.

Application(s) reference: 20/02273/FUL

Planning Inspectorate Reference Number: APP/J3720/W/21/3274945

Appeal by : Kendrick Homes LTD

Site at : The Nurseries, Hockley Lane, Ettington

Proposal : 4 New Dwellings & Garages

Written representation by 28 July 2021 Cllr Hawksworth is working on a response which will be submitted under delegated powers following approval by members.

White Horse Site update:

I update on the White Horse as promised and copy in the County Councillor and the Planning enforcement officer both of whom have also enquired about likely timescales of the project.

The hospitality industry remains effected by Covid because of the further delay to full reopening and we are unable to operate at full capacity - our more music focused venue in Enstone and our community pub in Fenny Compton are having particular difficulties and unable to pay full rent.

Our bank have agreed to provide us with a further 'Covid' repayment holiday on loans to help us through this period, but conversely they have put the company into 'Business Support' until full repayments resume. Whilst in 'Business Support' we are unable to draw on further loans and this will have an impact on our ability to recommence works at the White Horse which they had agreed to fund but which will now need revisiting with them.

The builder whom has to date built the White Horse is now committed elsewhere and unable to return. Until we have funds available to pay for the project it is counter productive inviting other builders to assist.

Our Shareholders have provided loan funding with which to pay the £53,000 CIL charge imposed by Stratford District Council this month. The levy has been paid to them but we are now heavily indebted and must responsibly manage repayments before committing to significant expenditure.

The planning department at SDC have emailed in relation to the timescales we are required to work to and have confirmed that 'There does not appear to be a limitation on commencement.'

We are still forecasting to recommence works in Ettington later this year once the White Lion in Tredington reopens but clearly the above may cause some delay to overall timescales.

8 **Finance Report - Appendix 1**

.1 The income was noted.

.2 It was **resolved** that the payments listed be authorised.

.3 The account balances were noted, as was confirmation that current account bank statements had been reconciled against accounts in respect of April, May and June. It was **resolved** that £35,000 be transferred from the Unity Trust Current Account to the Unity Trust Deposit Account. It was further **resolved** that the Clerk will open a new deposit account with £85,000 from the NS&I account under the instruction of Cllr Hughes.

	.4 the Quarter 1 Finance report was noted. If there are any queries these can be sent to the Clerk who will respond at the meeting scheduled for 25 August.
9	Clerk's Report - Appendix 2 Content of the report was noted without comment other than : 4 Bench Repairs: The Clerk confirmed that the replacement slats are ready and the Groundsman has been asked to collect and undertake repairs. The Clerk will follow up this item which will require some clearing of vegetation to install the bench by the church.
10	Correspondence Report Appendix 3 Content of the report was noted and no further action is required.
11	Financial Regulation It was resolved that the Financial Regulations be amended as presented in line with nalc's advisory note.
12	Fallen Tree Branch – A branch of a tree sited on EPC land and overhanging neighbouring Banbury Road properties fell onto dividing fence and an outbuilding. The area was made tidy and safe and Wharton Natural Infrastructure Consultants have been asked to undertake an inspection of that tree. Inspection of all trees is due to take place in 2022.
13	South Warwickshire Local Plan – Scoping and Call for Sites Consultation (www.southwarwickshire.org.uk/swlp) Cllr Hughes stated that this is a lengthy report compiled by a coalition of Stratford and Warwick District Councils which are likely to join forces with savings in mind on a number of issues and services in the future. This venture is about producing a development plan taking the two districts forward from 2031 to 2050 when their current plans (Stratford's Core Strategy and Warwick's equivalent) expire. There is an emphasis on 'tackling climate change' by reducing the carbon footprint. Housing development features significantly – potentially 30,000 new dwellings across South Warwickshire including a consignment to Local Service Villages over the 20 yr. period – and seven criteria for optimum sites are suggested. One of these, 'using the main road network' might be dangerous for Ettington in that it is served by two A roads. There were 53 questions that could be answered in the consultation document – the Chair of Alderminster PC with whom he had some collaboration chose to respond only to Q40. The response basically made the case that before LSV's are assigned developments and random housing targets to make up the numbers (as seemed to be the case in SDC's Core Strategy) they should be represented as a body in the group devising the Plan. There is an obvious need to monitor progress as it evolves.
14	Defibrillator at Fulready It was resolved that the offer of a £255 donation by Fulready Pony and Companion Dog Show to contribute to the cost of the battery for the unit would be much appreciated.
15	Motion to Overturn Decision Made at meeting of 22 April 2021 It was resolved that the resolution to seek funding from parishioners in respect of purchase of replacement planters be overturned.
16	Greener Ettington Risk Assessment Appendix 5 It was resolved that the document be accepted and Greener Ettington will be informed of this.
17	Recent Criminal Activity – Kents Lane It was resolved that a letter be drafted to Cllrs Seccombe and O'Donnell to ensure they are cognisant of these events and Warwickshire Constabulary and Orbit housing will be asked what actions has/will be undertaken.
18	Meeting with WCC Officers and Councillor Seccombe regarding Speeding/Road Safety – No further 'mandatory' signage can be installed due to distancing regulation compliance. Non 'mandatory' signage such as '20 Is Plenty' could be installed and the Clerk was tasked with contacting WCC to explore options. There was discussion about how to promote outcome of Ettington Speedwatch activity on www.ettington.org and the Clerk was tasked with exploring this.

	The issue of vehicle noise was raised and how need to report to SDC Environmental Health is vital if it is to be addressed.
19	<p>Meeting with WCC Officers and Councillor Seccombe regarding Old Halford Road –</p> <p>This meeting was productive with WCC Officer confirming he will:</p> <ul style="list-style-type: none"> • Arrange for clearing of drains on the stretch of bridleway, leading from end of Halford Road, for which WCC is responsible. • Will arrange for removal of debris resulting from tree work on Halford Road this being fly tipping. • A potentially unsafe tree on Rookery Lane will be inspected • Will write to all homeowners of Halford Road who's hedges are obstructing the road and pathway to inform them that unless they cut back then WCC will undertake the task and invoice the householders. Once cut back the 'lost' footpath will be useable.
20	<p>Use of Playing Field for</p> <p>a) commercial purposes The requirement will continue for organisers to provide evidence of Public Liability Insurance.</p> <p>b) as extension to Community Centre hiring : It was resolved that Cllr Hughes will draft an agreement between Ettington Parish Council and Ettington Community Centre Management Team.</p>
21	<p>Community Infrastructure Levy Following receipt of CIL Funding of £19,791.34, which added to that already held (£1,632.51) and anticipated from White Horse development (estimated at £13,250) Total £34,673.88) consideration needs to be given to its allocation. Projects in process which are likely to require funding include:</p> <p>a) Community Orchard Cllr Hawksworth reported that no date has been given for transfer of ownership to Parish Council of the Beau Homes orchard site and that she continues to try to make contact with Spitfire regarding the orchard area on their site and, therefore, there is no imminent funding requirement.</p> <p>b) MUGA upgrade Discussion: Cllr Hughes will contact a company to ask if they have a project team which could look at potential for the MUGA and make proposals in respect of these with likely costings.</p> <p>c) CCTV Cllr Whitworth continues to explore this and will discuss with Neighbourhood Watch Coordinator.</p>
22	<p>Audit 2020-21 – Appendix 6</p> <p>It was resolved that all Governance documents as published on www.ettington.org will be amended to include a version record as proposed.</p> <p>It was noted that a system of reporting bank reconciliation has been implemented.</p> <p>It is noted that there is no formally adopted Emergency Plan which is in the Portfolio of Cllr Lambert and he will be asked to report on progress at future meeting(s).</p> <p>It was resolved that the Clerk will draft a letter to formally request regular submission of paperwork regarding playground safety inspection.</p> <p>It was resolved that the Clerk will instruct Cllr Hughes on procedures in respect of HMRC and WCC Pension salary procedures and he will then be responsible for checking compliance.</p>
23	<p>Replacement Laptop Appendix 7 It was resolved that a laptop be purchased from Broadmark Services at a cost of £564.00</p>

24	Cyber Insurance Came & Co email It was resolved that, if the insurance cost is under £50 per annum it should be purchased.
25	Noticeboards This resulted from parishioner stating that door bars obscured notices. The Clerk had obtained a quote of £425 for each of the noticeboard to which the comment related but advised that a single side hung door would drop due to weight and a piston activated top hinge would not open sufficiently to gain complete access and the lower edge would be at head height and, therefore, a potential risk. It was agreed that the cost and risk were prohibitive in respect of the benefit and no further action would be taken.
26	Jubilee Celebration It was agreed that an advertising campaign would be organised to find out if there are interested parties.
27	Greener Ettington Warwickshire Wildlife Report Appendix 8 Beth Nichols informed the meeting that Warwickshire Wildlife Trust are hosting a one year opportunity to access funding (provided by Severn Trent) and support in their endeavours. This requires Ettington Parish Council to confirm their support as landowners. It was agreed that Cllrs Hawksworth, Henry and Collins will meet with Beth to ensure Council awareness of the plan and the matter will be an agenda item for the meeting of 25 August to ensure that, should agreement be reached, essential works can be undertaken in September. The Clerk will supply mowing maps which to Beth.
<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated Due to legislative changes and Covid 19 Guidance future meetings will be live</p> <p>25 August 2021 15 September 2021 13 October 2021</p>	