

<b>ETTINGTON PARISH COUNCIL</b>	
<b>MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD 10 APRIL 2019</b>	
<b>Present: (Councillors)</b> J Collins, R Hawksworth, J Henry and D Hughes, of Ettington Parish Council	
<b>In Attendance:</b> S Furniss, Clerk; Cllr I Seccombe, WCC; John Walsh representing Ettington Diggers (Item 8) and approximately 13 members of the public.	
1	<b>Apologies for Absence</b> Cllr R Smith offered his apologies due to work commitments
2	<b>Acceptance of Apologies for Absence</b> The apologies of Cllr Smith were accepted.
3	<b>Declaration of Disclosure Pecuniary Interest</b> Cllr Hawksworth declared an interest in Planning Application <b>18/03669/FUL</b> Cllr Hughes declared an interest in Item 8 - Allotments. Both requested <b>dispensation</b> and this was granted.
4	<b>To Confirm Minutes</b> It was <b>resolved</b> that the minutes of the meeting of 13 March 2019 were a true record.
5	<p><b>Community Centre Update</b> Cllr Hughes summarised reasons for vacancies, in respect of Chair and Secretary, for the benefit of the public. He then went on to report that it has been agreed that the Constitution of the Management Committee will be reviewed at the May meeting (7 May) and that a priority is recruitment of additional members.</p> <p>Reimbursement of Clerk's time: It was <b>resolved</b> that the reimbursement be deducted from the annual grant to Community Centre.</p> <p>Second Parish Council representative. It was <b>resolved</b> that this would be an agenda item post Election.</p>
6	<p><b>Warwickshire County Council/Stratford District Council update</b> Cllr O'Donnell's apologies had been received.</p> <p>Cllr Seccombe reported that motorcyclists visiting Caffiene and Machine have been witnessed travelling at above the speed limit and breaking other road regulations. The enterprise are submitting retrospective planning permission in respect of car parking and erection of yurt and Cllr Seccombe will be liaising with SDC regarding this. She will also visit the C&amp;M to ask what measures they intend to put in place to limit number of motorcyclists attending the venue. Cllr Hawksworth stated that the management have put in measures to alleviate problems caused by cars attending and will be looking to do the similar for motorbikes.</p>
7	<p><b>Open Forum</b></p> <p><b>Skatepark:</b> The commitment and work in respect of all Council work was recognised and appreciated. It was then stated that there is a groundswell of concern regarding the skatepark. Specific concerns were expressed regarding cost (both capital and ongoing). It was confirmed that just under £70,000 of the funding was gained from S106 funding which was hypothecated by SDC for the purpose of improvements to the playing field. The Council had made the decision that this should be used for the benefit of the 10-20 age group. A consultation process resulted in skatepark being the highest priority. Both capital and ongoing costs have been considered. In response to a query regarding the cost of future removal if necessary it was confirmed that the Council has no specific plans as it is confident that the facility will be used. In response to query re noise the Clerk undertook to request the statistics from Cllr Smith and forward these to the enquirer and to put on website. In response to positioning of the facility a guideline was quoted which suggested that such facilities should be positioned a minimum of 200 metres from properties it was stated that</p>

	<p>SDC will consider this issue when planning application is submitted. The final query related to antisocial behaviour and why the Council think this won't be a problem in Ettington which elicited a response that the recently installed youth shelter has not led to such behaviour. Finally Cllr Hughes stated that previous comments from members of the public have not led to a reversal of the decision to build the facility but that members of the public will have an opportunity to comment further when the planning application is submitted. He went on to state that development of the Youth Council had been a very positive endeavour.</p> <p><b>Condition of Benches in Village:</b> In response to issue raised regarding the condition of these it was <b>resolved</b> that an inspection and any necessary repairs will be undertaken.</p> <p><b>Halford Road Fly Tipping:</b> In response to concern being expressed it was clarified that both SDC and WCC have been approached and both deny any liability for removal of the waste. It was <b>resolved</b> that correspondence will be sent to all properties backing onto the area in questions alerting them to the concerns which have been raised and requesting the area be kept tidy.</p> <p><b>Overgrown Hedges:</b> There is a property with an overgrown hedge alongside the chicane and it was <b>resolved</b> that the homeowner will be approached with request to remove the overgrowth.</p>
8	<p><b>Allotments – Appendix 1</b> John Walsh attended from Ettington Diggers to answer any queries regarding the approach outlined regarding obtaining land. No queries were raised and it was <b>resolved</b> that the approach outlined in the submitted document be followed.</p>
9	<p><b>Planning Matters</b>  <b><u>A – Applications</u></b></p> <p><b>18/03669/FUL</b> Construction of a two storey dwelling on Plot 6, located at a development land off Old Warwick Road, Ettington. The site has been subdivided into eight self build plots as per outline planning permission (15/04449/OUT). This application is for a single dwelling on this site located in plot 6. Land Off , Old Warwick Road, Ettington, CV37 7SH An amendment/additional information has been received for the application <b>This letter is for information only. A consultation response is not being sought.</b></p> <p><b>19/00613/REM</b> Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved application 15/01035/OUT. [Outline planning application for up to 14 dwellings with some matters reserved (appearance, landscaping, layout and scale), demolition of No. 81 Banbury Road, new vehicular access off the Public Highway (to be adopted), a balancing pond and other ancillary and enabling works.] At Land Off, Banbury Road, Ettington <b>Comments due by: 12 April 2019.</b></p> <p>A number of parishioners were present and expressed concern regarding this application</p> <ul style="list-style-type: none"> <li>• including:</li> <li>• Highways have stated that they are not happy with access;</li> <li>• Insufficient regard has been paid to the flood control;</li> <li>• Does not comply with Neighbourhood Plan regarding street lighting/dark skies;</li> <li>• Restrictive covenant on land that it should only be used for garden;</li> <li>• There has been an increase in the number of homes and a decrease in the affordable housing</li> <li>• Numbers;</li> <li>• Insufficient parking;</li> <li>• Position of exit in relation to that of White Horse development;</li> <li>• Impact on privacy to existing properties;</li> <li>• Construction noise;</li> </ul>

	<ul style="list-style-type: none"> <li>• Maintenance of balancing pond is not adequately dealt with.</li> </ul> <p>In addition concerns were raised regarding the process followed by SDC including:</p> <ul style="list-style-type: none"> <li>• Issue of letters to neighbouring residents – no letters had been received;</li> <li>• Siting of planning notice: This had been on telegraph near Short Lane rather than the one closer to the site;</li> <li>• Confusion re dates: The notice stated comments due by 19 April whereas that on SDC website and notification to EPC was 12 April.</li> </ul> <p>It was <b>resolved</b> that an objection be made in respect of the material matters and this will be drafted by Cllr Hawksworth and that the Clerk will draft a letter of complaint regarding the process issues.</p> <p>Cllr Hughes encouraged attendees to submit individual objections rather than to coordinate a single objection.</p> <p><b>19/00615/FUL</b> Proposed extensions to rear, Garage and a new porch at 13 Nelson Close Ettington, CV37 7SL <b>Comments due by: 11 April 2019</b> <u>together with</u> An amendment/additional information has been received for the application shown above as follows: Extension to garage omitted and new roof subservient to existing It was <b>resolved</b> that there will be no objection made.</p> <p><b>19/00747/FUL</b> Proposed Rear and side extension on 2 floors with internal alterations and renovation at 53 Banbury Road, Ettington, Stratford-upon-Avon, CV37 7SR <b>Comments due by: 15 April 2019</b>. It was <b>resolved</b> that there will be no objection made.</p> <p><b>Application(s) reference: 19/00682/FUL 19/00680/LBC</b> Proposed conversion of shop to residential use, with on site parking. Erection of conservatory at Ettington Post Office, 29 Banbury Road, Ettington, Stratford-upon-Avon CV37 7SN <b>Comments due by 18 April 2019</b> It was <b>resolved</b> that there will be no objection made.</p> <p><b>19/00698/FUL</b> Proposed detached garage with ancillary accommodation above at Black Martin, Banbury Road, Ettington, CV37 7PB <b>Comments due by: 30 April 2019</b> It was <b>Resolved</b> that there will be no objection made.</p>
10	<p><b>Finance Report</b> – It was <b>resolved</b> that the payments listed be approved. The clerk reported that an invoice in respect of mower repairs will be paid and authorised at the May meeting and it was agreed that ‘mower replacement’ be included on June agenda.</p>
11	<p><b>Clerk's Report</b> There were no matters arising from the report but Cllr Henry reported that there is a lot of surface water on Old Halford Road and it was stated that this could be the result of a spring rising and the drainage not being able to carry away the resulting water. There are roadwork barriers which indicate that either WCC or Severn Trent may be seeking to address the issue. Cllr Seccombe will establish whether the barriers have been installed by WCC.</p>
12	<p><b>Correspondence Report</b> No further actions were required (the correspondence having been addressed in the Open Forum).</p>
13	<p><b>Induction Pack for Councillors</b> –Appendix 5–It was <b>resolved</b> that Version 2 of the pack be adopted.</p>
14	<p><b>Document Retention Policy</b> – Appendix 6 - It was <b>resolved</b> that the policy be adopted.</p>
15	<p><b>Audit 2018-19</b> The Clerk reported that Trevor Gill, who is on WALC list of trained auditors will undertake internal audit and she is hopeful that the complete audit can be signed off at the May meeting.</p>

16	<p><b>Matters Arising from Parish Meeting Held on 23 March 2019</b></p> <p><b>Neighbourhood Watch:</b> Cllr Henry will act as 'go-between' with regard to the NW group.  <b>Blind Entrance from Shop:</b> No action will be taken.  <b>Speeding Traffic through village:</b> Status of B/Trunk road preclude further actions.  <b>Fosseway Junction:</b> It was agreed that efforts to resolve the issues of this as a danger spot had been exhausted.</p>
17	<p><b>Neighbourhood Plan</b> It was <b>resolved</b> that Cllr Hughes will summarise key policies from the NP to facilitate responding to future planning applications.</p>
18	<p><b>Affordable Housing</b> It was <b>resolved</b> that a further Housing Needs Assessment survey will be undertaken.</p>
19	<p><b>Youth Project:</b> A meeting with Canvas Spaces is to be arranged in order to negotiate a way forward with the project.</p>
20	<p><b>Tennis Courts /MUGA</b></p> <p>A) Correspondence from Parishioner: I used the tennis court this afternoon, once again I went round and picked up litter before I started. When I left it was clean. When I went up later to walk my dogs there were some young children running around the tennis court with a dog(no adult supervision). So I would just like to say if there is any dog mess of any kind, it was not from my class. The older lads who were playing football on the court had carried one of the new goal posts over from the football pitch and threw it over the tennis court fence so that they could use it. Those goals are only plastic posts and are not going to last long if they do that. When I finished my walk they were taking it back to the football pitch.</p> <p>B) Request for replacement football goalposts  C) Replacement nets</p> <p>It was <b>resolved</b> that Cllr Hughes will bring costings for B) and C) together with surface replacement.</p>
21	<p><b>Website Accessibility – NALC Briefing LO9-18</b> It was agreed that the impact of new legislation in respect of local authority websites might be best addressed by commissioning a new website and this will be an agenda item for July 2019.</p>
22	<p><b>Grant Application</b> It was <b>resolved</b> that the grant will be made to enable Cheeky Chimps to secure future viability.</p>
	<p><b>Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>• Purchase of IT Equipment for Chairman – May 2019</li> <li>• Councillor Portfolios/Meeting schedule to include additional representative on Community Centre Management Team – June 2019</li> <li>• Meeting schedule June 2019</li> <li>• Staircase for Community Centre – June 2019</li> <li>• Tennis Courts – June 2019</li> <li>• Mower Replacement (including option to lease)– June 2019</li> <li>• Councillor Portfolios/Meeting Schedule July 2019</li> <li>• Website Replacement – July 2019</li> <li>• How to spend the £8,000 resulting from sale of land – September 2019</li> <li>• Grounds Maintenance Contract – November 2019 (due for renewal April 2020)</li> <li>• Insurance – December 2019 (3 year agreement with Came &amp; Co expires April 2020)</li> </ul>
	<p><b>Dates of Future Meetings</b>  15 May 2019 – Annual Meeting  12 June 2019 – Ordinary Meeting</p>