

ETTINGTON PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON
WEDNESDAY 13 NOVEMBER 2019**

Present: J Collins, R Hawksworth, J Henry, I Houghton and D Hughes of Ettington Parish Council
In Attendance: S Furniss, Clerk to Parish Council, Cllr I Seccombe, WCC, Cllr P-A O'Donnell, SDCand 3 members of the public.

1	Apologies for Absence Cllr Smith submitted his apologies and these were accepted.
2	Declaration of Disclosure Pecuniary Interest Cllr Hawksworth declared an interest in respect of Item 7 19/00613/REM and was granted dispensation to comment.
3	To Confirm Minutes It was resolved of the meeting of 9 October 2019 be accepted as a true record.
4	Community Centre Update <ul style="list-style-type: none">- An approach to University of Warwick Business School has been successful in engaging students to undertake a project on how better use could be made of the Community Centre. A Christmas Lunch is being organised for 7 December which will initially be by invitation but there may be some tickets for sale.- It was resolved that, as a Trustee of the Community Centre, the Parish Council support the decision of the Community Centre Management Team to move to the Charity Commission's model Charitable Incorporated Organisation Foundation Model which will be progressed once agreement of other Trustees has been gained.
5	Warwickshire County Council/Stratford District Council update <p>Cllr Seccombe reported that WCC are signed up to Veterans' Charter with Coventry and Solihull. Balfour Beatty have contributed labour and materials for improve a Veterans' Centre in Nuneaton which is now run by Veterans. A number of support services are in place. Warwickshire is in the top two Counties for supporting Veterans. There was a hustings in Ettington Community Centre on 11 November with Nadim Zahawi answering some challenging questions. The Council Plan Roadshows have now finished and were very well attended. The results will be considered by Council in January.</p> <p>Cllr O'Donnell reported that SDC will be considering adoption of their Plan shortly . There has been an investigation into Equality and Sexism following an Employment Tribunal. Two Members will be undergoing training. Parking fees are set to increase. Cllr Houghton raised issues regarding parking at their Leisure Centre: a) parking is charged in hourly increments which means class attendees are have to pay for 2 hours parking when 1.5 hours would be sufficient. B) Height restrictions preclude some users from accessing the car park – Cllr O'Donnell will provide email of the portfolio holder for car parking. Cllr O'Donnell expressed regret that parishioners who emailed her with objections to the Skatepark Planning Application didn't back this up by submitting a formal objection. This being the case, when the Acoustic Survey has been undertaken and the Application resubmitted she will withdraw her objection.</p>
6	Open Forum <p>The issue of overgrown hedges impeding access to footpath SD73 was raised together with seeking clarification in respect of Item 6 Footpaths. The Clerk reported that Members are meeting with WCC Footpaths Officer on 14 November 2019 in order to assess both situations and this will be reported on at the December meeting.</p>
7	Planning Matters Applications 19/02682/VARY

	<p>Proposed - Variation to application 19/01301/FUL ; proposed enlargement to existing porch Condition Number(s): 2</p> <p>Conditions(s) Removal:</p> <p>Proposed enlargement to existing Porch The development hereby approved shall be carried out in accordance with the following plans and drawings - 3357 - 1, 3357 - 2 A and MOJ – PL - 01 for a variation of a condition At 1 Avon Close, Ettington, CV37 7ST, Comments due by: 29 October 2019.</p> <p>19/00613/REM Proposed -Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved application 15/01035/OUT. [Outline planning application for up to 14 dwellings with some matters reserved (appearance, landscaping, layout and scale), demolition of No. 81 Banbury Road, new vehicular access off the Public Highway (to be adopted), a balancing pond and other ancillary and enabling works.] At Land Off, Banbury Road, Ettington,</p> <p>An amendment/additional information has been received for the application shown above as follows: zeb1276_PL020_REV B- - Proposed Affordable Housing zeb1276_PL011_REV F - Proposed Site Plan If you have any further observations you wish to make on the amendment please write to me by: 31 October 2019</p> <p>19/02753/VARY Variation of condition no.2 of permission 17/03658/FUL, Date of Decision 28.03.2018; the revised scheme looks to balance the size of the three units, and to reposition them on the site to reduce the impact on the garden of The Brambles. Repositioning of the plots and their associated garages allows the amount of paved surface to be reduced whilst improving parking and gardens.</p> <p>Original description of development: 3 New dwellings including the extension of Hockley Lane to create turning circle for amenity vehicles At The Brambles , Hockley Lane, Ettington, CV37 7SS Comments due by: 18 November 2019. It was Resolved that there will be No Objection subject to retention of the turning circle as per the previous permission.</p> <p>19/00747/FUL proposed :Rear and side extension on 2 floors with internal alterations and Renovation AT 53 Banbury Road, Ettington, Stratford-upon-Avon, CV37 7SR</p> <p>An amendment/additional information has been received for the application shown above as follows: First floor extension reduced in size. If you have any further observations you wish to make on the amendment please write to me by: 18 November 2019 It was resolved that no objection will be made.</p> <p>Decisions</p> <p>19/02359/LDP Single Storey Rear Extension at Mallory House, 11 Clerk Walk, Ettington which is considered to comply with Part 1, Class A of Schedule 2 of the Town and Country Planning (General Permitted Development)(England) Order 2015 Noted</p>
8	<p>Finance Report - Appendix 2 It was resolved that the payments listed be paid.</p>
9	<p>Clerk's Report - Appendix 3 All matters were noted other than as detailed below:</p> <p>1 Footpaths: The Clerk will pursue the matter of Old Halford Road footpath with WCC Highways including the fact that the adjacent hedge now overgrows the path and impinges into highway by 18 inches.</p> <p>2 Allotments: All landowners of identified plots have now been written to.</p>

	<p>6 School Lane: Cllr Seccombe reported that WCC have agreed to continue to maintain the road surface but will not be pursuing it being a Right of Way. It was resolved that EPC would not consider seeking to register ownership of School Lane.</p> <p>7 CCTV Cllr Houghton requested that this be an agenda item for the December meeting and will undertake research.</p>
10	<p>Correspondence Report Appendix 4 It was resolved that Cllr Hughes will respond to the SDC consultation on Green Waste and write to the Chair of the WALC Stratford Area Committee to highlight issues by Planning Application consultation deadlines not 'marrying' with Parish Council's meeting which can necessitate requirements for Extraordinary Meetings.</p>
11	<p>Fosseway Junction Following an accident 3 parishioners requested this be included as an agenda item. Cllr Seccombe stated that the accidents are generally, thankfully, low speed do not lead to the junction's escalation on the priority accident hotspots list. The Clerk will respond to the parishioners accordingly.</p>
12	<p>Youth Project – Appendix 5 Cllr Hawksworth stated that she wished to have this item removed from her portfolio and this was agreed with thanks being expressed for her time and commitment to date.</p> <p>It was resolved that the draft letter presented, be approved subject to the word 'not' being removed from line 3 of the Summary paragraph.</p> <p>There was acknowledgement that householders have an absolute right to civilly express their views and that young people also have a right to have suitable facilities.</p> <p>There was lengthy discussion regarding the acoustic survey particularly in respect of whether alternative local companies be asked to undertake the survey, the length of survey and the time of year it should be undertaken.</p> <p>It was resolved, following a vote with 4 in favour and Cllr Hawksworth abstaining, that MACH be commissioned to undertake survey as soon as possible over an entire weekend and that residents be offered the opportunity to 'host' the acoustic equipment if MACH are in agreement.</p>
13	<p>Request to use MUGA For Sleepout on Saturday 7 December It was resolved, following a vote of 4 for and 1 against, that permission will be granted subject to a minimum of 4 participants and toilet facilities being in place.</p>
14	<p>Housing Needs Assessment It was resolved WRCC will be asked to undertake the survey in Spring 2020 which will allow time for additional questions (including any arising from the Warwick University Business School/Community Centre project).</p>
15	<p>Grounds Maintenance Tender – Appendix 6. It was resolved that Cllrs Hughes and Hawksworth be delegated to progress this including amending the paperwork.</p>
16	<p>Mower Replacement Appendix 7 It was agreed that this matter be deferred until award of Grounds Maintenance Tender.</p>
17	<p>Mower Insurance – Appendix 8 It was resolved that the quote be accepted.</p>
18	<p>Website Replacement – Appendix 9 Content of the report was noted.</p>
19	<p>Precept 2020-2021 – Appendix 10 Deferred until December meeting.</p>
20	<p>Annual Play Safety Inspection – It was resolved that a) The Grounds Maintenance Contractor be requested to repair the wet pour surface(s) and to remove paint, prepare and treat wood on the bench, b) a quote will be obtained for replacing top of round picnic bench and replacement of slats on oblong picnic bench – resin and wood in both cases; c) advice of insurance company will be sought in respect of installation of warning notices on MUGA; d) Cllrs Hughes and Hawksworth to ensure appropriate wording of Grounds Maintenance</p>

	Tender in respect of MUGA; e) the company contracted to undertake refurbishment of play equipment be asked to provide quote for replacement of toddler swing seats; f) the MUGA slats will be inspected in order to quantify number required to be replaced.
21	External Auditor's Report – Appendix 12 Content of the report was noted.
	<p>Future Agenda Items</p> <p>Insurance – December 2019 (3 year agreement with Came & Co expires April 2020)</p> <p>CCTV – December 2019</p> <p>Parish Meeting Arrangements – February 2020</p> <p>Supplemental Questions for Housing Needs Assessment – February 2020</p>
	<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated</p> <p>11 December 2019 – Ordinary Meeting</p> <p>8 January 2020 – Ordinary Meeting</p> <p>12 February 2020 – Ordinary Meeting</p> <p>11 March 2020 – Ordinary Meeting</p>

These minutes are draft until dated (below) at which point they have been approved

Approved on