

ETTINGTON PARISH COUNCIL	
Minutes of the Ordinary Meeting held on Wednesday 11 September 2019	
Present: (Councillors) R Hawksworth, J Henry, D Hughes and R Smith	
In Attendance: Cllr P-A O'Donnell, SDC and approximately 19 members of the public.	
1	Apologies for Absence Cllr Collins' apologies were received and accepted.
2	Coooption It was resolved that Mr Ian Houghton would be coopted to the Council
3	Declaration of Disclosure Pecuniary Interest Cllr Hawksworth declared an interest in Planning Application 19/00613/REM and her request for dispensation was granted.
4	To Confirm Minutes It was resolved that the minutes of the Ordinary Meeting of 10 July 2019 be accepted as a true record.
5	<p>Community Centre Update</p> <p>a) Staircase Appendix 1a and 1b. Steve Austin, on behalf of the Community Centre Management Team stated that opening the upstairs for use would increase capacity by 30-40% and that the quote for installation of stairs is £13,780 and that £8,000 is requested from the Parish Council and that the current stairs are a Health and Safety Risk. Various points were raised including: a) current demand on the building, b) how the community of Ettington would benefit; c) how financially viable it would be (ie would potential income meet the additional running costs); d) removing the current staircase would free up sufficient space to accommodate the items currently stored upstairs and e) the possibility to seek community views on potential use via the Housing Needs Assessment which will shortly be undertaken on behalf of the Council.</p> <p>It was resolved that no grant would be made at the current time but the Community Centre is welcome to reapply at any time. The Council were in agreement that they would recommend that the staircase be removed.</p> <p>b) Heating issue Will be carried forward.</p> <p>c) It has been agreed that no bookings will be taken which would involve animals being admitted to centre;</p> <p>d) Both the Booking Secretary and Cleaner positions have been filled;</p> <p>e) A Risk Assessment Policy has been adopted;</p>
6	<p>Warwickshire County Council Councillor Seccombe sent her apologies and, therefore, this was not covered.</p> <p>Stratford District Council Cllr O'Donnell updated on the current situation re Rough Sleepers, installation of water refill points and banning of plastic shoe covers at Leisure Centres (both of which moves towards becoming carbon neutral). A number of emails have been received in respect of the Skatepark (which she cannot become involved in until the Planning Application has been validated) and the licencing application in respect of Caffeine and Machine – which goes to Licencing Panel w/c 16 September. The OVO Cycle Tour will be in Warwickshire on 13 September which is good for economy. The Council are looking at a Rural Grants initiative for villages which have small housing developments which do not attract S106 or CIL funding. Cllr Seccombe's Councillor Grant has a balance of £4,500.</p>
8	Open Forum It was suggested that there might be advantage in having CCTV Cameras at entrance to village and this will be an agenda item of October meeting.

Signed as a true record: Cllr D Hughes 9 October 2019

	<p>There are improvements to navigability of some footpaths but the one between Hockley Lane and Hillman Way is virtually impassable. It was agreed that owners will be asked to undertake cutback of overgrowth.</p> <p>It was requested that the backboards to the basketball rings on MUGA be replaced and this will be considered with MUGA upgrade on October meeting.</p>										
9	<p>Planning Matters a) Applications 19/00613/REM Proposed : Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved application 15/01035/OUT. [Outline planning application for up to 14 dwellings with some matters reserved (appearance, landscaping, layout and scale), demolition of No. 81 Banbury Road, new vehicular access off the Public Highway (to be adopted), a balancing pond and other ancillary and enabling works at Land Off, Banbury Road, Ettington,</p> <p>Revised DAS proposed site pla EV Charging points Bin storage strategy refuse collection strategy garden siizing POS calculations Landscaping plan</p> <p>If you have any further observations you wish to make on the amendment please write to me by: 7 August 2019. No comment was submitted.</p> <p>19/01916/FUL Proposed Demolition of adjoining outbuilding and conservatory, the erection of a two storey and part single storey rear extension; extension of existing porch; and replacement of the existing windows At 1 The Square, Ettington, CV37 7TJ, Comments due by: 13 August 2019. No comment was submitted.</p> <p>18/03669/FUL Proposed Construction of a two storey dwelling on Plot 6, located at a development land off Old Warwick Road Ettington. The site has been subdivided into eight self build plots as per outline planning permission (15/04449/OUT).This application is for a single dwelling on this site located in plot 6 at Land Off Old Warwick Road, Ettington CV377SH An amendment/additional information has been received for the application shown above as follows:</p> <table data-bbox="277 1541 917 1702"> <tr> <td>3430-06 E</td> <td>Proposed Materials Plan</td> </tr> <tr> <td>3430-10 D</td> <td>House Type A</td> </tr> <tr> <td>3430-11 E</td> <td>House Type A1</td> </tr> <tr> <td>3430-12 C</td> <td>House Type B plots 2, 5 & 7</td> </tr> <tr> <td>3430-13 D</td> <td>House Type B plots 4 & 8</td> </tr> </table> <p>GSE In-Roof System Data Sheet.</p> <p>Fundamentally, the applicant is seeking to incorporate Solar Panels</p> <p>If you have any further observations you wish to make on the amendment please write to me by: 29 August 2019 No comment was submitted.</p> <p>19/00613/REM Proposed Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved</p>	3430-06 E	Proposed Materials Plan	3430-10 D	House Type A	3430-11 E	House Type A1	3430-12 C	House Type B plots 2, 5 & 7	3430-13 D	House Type B plots 4 & 8
3430-06 E	Proposed Materials Plan										
3430-10 D	House Type A										
3430-11 E	House Type A1										
3430-12 C	House Type B plots 2, 5 & 7										
3430-13 D	House Type B plots 4 & 8										

Signed as a true record: Cllr D Hughes 9 October 2019

	<p>application 15/01035/OUT. [Outline planning application for up to 14 dwellings with some matters reserved (appearance, landscaping, layout and scale), demolition of No. 81 Banbury Road, new vehicular access off the Public Highway (to be adopted), a balancing pond and other ancillary and enabling works.] Land Off, Banbury Road, Ettington, Comments due by: 12 September 2019</p> <p>It was resolved that an objection be made on the grounds that none of objections previously submitted by the Council have been addressed.</p> <p>Decisions</p> <p>18/03572/FUL: Bramble Reed House, CV37 7SS; Change of use for Home Boarding Dogs: Granted</p> <p>19/01749/lbc Ettington Post Office 1st Floor Extension and alterations: Granted</p> <p>19/01733/ful: Ettington Post Office Conversion to two flats and 1st Floor Extension Granted</p>
10	<p>Finance Report It was resolved that a) the payments listed be authorised; and b) the inflation uplift be applied to the Clerk's salary from 1 April 2019. Ear Marked Reserves was deferred to the October meeting.</p>
11	<p>Clerk's Report – The following actions were agreed:</p> <ol style="list-style-type: none"> 1 Pavements – Halford Road and Old Warwick Road – Clerk to follow up 2 Allotments – Clerk to follow up 3 Neighbourhood Plan – summary of Policies: Cllr Hughes to produce for October meeting 6 Handrail at Footpath Exit to Old Halford Road – Cllr Hughes to follow up
12	<p>Correspondence Report The following actions were agreed:</p> <ol style="list-style-type: none"> 1 Uncut grass on corner of Rogers Lane cul-de-sac: The Clerk to contact SDC to ask why it is not including in the mowing contract; 2 The offer for an officer to present on the Joint Strategic Needs Assessment will be accepted. Cllr Hawksworth will explore the potential for this to be coordinated with Village Breakfast and, if not possible, an alternative will be considered. 3) It was resolved that a letter be drafted in support of the Community Shop/Post Office being granted Discretionary Rural Rate Relief on the basis that it is an invaluable asset to the community.
13	<p>Youth Project Cllr Smith reported that the Planning Application has been submitted via the national Planning Portal and forwarded to SDC. A parishioner read out a statement from a Consultant's report on noise he had commissioned and stated he was attending the meeting to ask that a Noise Survey/Report be commissioned prior to submission of the Planning Application. He went on to report that the 'Cherry Hinton' report could not be applied to Ettington. Cllr Smith agreed that some elements of it couldn't but the elements in respect of ambient noise were applicable. Another parishioner raised issues in respect of antisocial behaviour that might be generated including graffiti (and cited Stratford Skatepark) and drug taking. Cllr Smith responded that the surface is somewhat resistant to graffiti and that Canvas Spaces will provide training on removal of same. The Stratford Skatepark is a 'legal graffiti site'. In response to comment that only a handful of people would use it Cllr Henry explained that it is suitable for BMX, skateboards, scooters and wheelchair users of all experience range and age and that though 4 young people had been key to the project there are generations to come and a broad age range of users.</p>
14	<p>Footpaths</p>

Signed as a true record: Cllr D Hughes 9 October 2019

	It was resolved that where issues prevent/hamper access to footpaths and a) the person with whom responsibility rests is known, Cllrs Collins or Henry have delegated powers to approach them and ask that they address the issue; b) where the owner is not known or complying with request then Cllrs Collins or Henry have delegated power to request the clerk to bring this to the attention of the Footpaths Officer at WCC in order to streamline the process.
15	<p>Playground Equipment</p> <p>a) To consider quote in respect of repainting . The Clerk reported that there is £1,400 in this year's playground repair budget and a balance of £2,600 in last year's EMR budget leaving a shortfall of £1,100 to be vired from another budget line.</p> <p>It was resolved that the quote be accepted.</p> <p>b) To consider request for installation of toddler equipment - would need to be met from EMR in which there is a balance (18-19) of £8,000. This item was deferred to the October meeting.</p>
16	Tree Work to consider quotes in respect of tree work. The Clerk reported that there is a balance of £6,200 in the Greens budget though only invoices to May have been received. In view of the £240 saving represented by having all the work done this year it was resolved that the quote be accepted with an expectation of adequate clearing of the site following the work being done.
17	<p>Stratford District Council SAP Consultation 8 August 2019 – 20 September 2019</p> <p>It was resolved that a) the letter be amended such that the final paragraph become para 3; b) an additional paragraph be included to state 'Paragraph 2.1.9 refers to policy CS15 of the Core Strategy which aims to promote a pattern of balanced dispersal in development. The SAP however, allocates an additional 75-89 houses to Ettington, despite the reservations expressed in the same paragraph about 'the backdrop of concerns about the level of dispersal to LSVs' and the proposal that 'this aspect of the strategy might need to be revisited when selecting reserve sites in the SAP'. More than doubling the number of houses allocated to this local service village in this period is not consistent with the stated policy'; c) Cllr Hughes check the referencing; d) the Council agree to the letter being used to canvas support from parishioners to agreement that their name be added to a letter of support of the Council's letter of objection.</p>
18	MUGA/Court. Cllr Smith reported that he has made some progress in his research on remote access and a document will be drafted for consideration at the October meeting to include resurface and new backboards to basketball rings.
19	Feedback From Shipston/Stour Community Forum Cllrs Hawksworth and Henry gave feedback on PC Purcell moving to the Rural Crime Team; Caffiene and Machine going 'above and beyond' in their cooperation with the police on addressing noise and speeding infringements which resulted in seizing of two vehicles. If speeding or noise infringements are observed members of the public should phone '101' and, in relation to noise, report as antisocial behaviour in order that the call be logged and given a number.
	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Ear Marked Reserves – October 2019 • CCTV cameras at both ends of Village – October 2019 • Mower Replacement (including option to lease)– Quotes are being sought • Website Replacement – Quotes are being sought • Finance Regulations October 2019 • Grounds Maintenance Contract – November 2019 (due for renewal April 2020) • Insurance – December 2019 (3 year agreement with Came & Co expires April 2020)

Signed as a true record: Cllr D Hughes 9 October 2019

- 2020-21 Budget Setting – December 2019

Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated

9 October 2019 – Ordinary Meeting

13 November 2019 – Ordinary Meeting

11 December 2019 – Ordinary Meeting

Signed as a true record: Cllr D Hughes 9 October 2019