

ETTINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting of 11 March 2020

Present: (Councillors) J Collins, R Hawksworth, J Henry, I Houghton, D Hughes and R Smith of Ettington Parish Council

In Attendance: S Furniss, Clerk and approximately 14 members of the public

1 **Apologies for Absence** None received

2 **Declaration of Disclosure Pecuniary Interest** None declared

3 **To Confirm Minutes** It was **resolved** that the minutes of the Ordinary Meeting of 12 February 2020 be accepted as a true record.

4 **Community Centre Update**

- Grant for 20-21 It was **resolved** that a grant of £1850 be made available.
- CCTV -More cameras to include car park desirable and scope for skate park/MUGA cover was considered. Costings for a variety of packages were given and these ranged from £650 - £1,600. It was **resolved** that this is a suitable application for the grant and that the Parish Council would meet the costs of any CCTV used to monitor areas for which it is responsible.
- Funding of Energy Survey. Deferred until next meeting.
- Progress continues regarding VE Day commemorations to be held on Friday 8 May.

5 **Warwickshire County Council/Stratford District Council update**

Apologies were received from both Cllr Seccombe and O'Donnell. Cllr O'Donnell had provided a briefing and key points were:

- Caffeine and Machine: The view of the Planning Department is that there is no 'material change of use' though a planning application is required for the tipi, hardstanding and other works. Submission of the application has been delayed due to discussions with WCC Highways. From a licensing point of view the views of residents, gleaned at a liaison meeting were fed back to the licencing panel. Parking, speeding and antisocial behaviour are, sadly, not within the remit of District Councillor though she has raised her concerns with the relevant agencies. Cllr O'Donnell is willing to attend the meeting being arranged by residents for the end of the month.
- Wheeled Play Area: where there is a high percentage of local concern around planning applications she ensures that these are directed to planning committee even if her personal view is not in line with the objections raised.
- Budget: SDC has agreed its budget.

6	<p>Open Forum</p> <p>Articulated lorries: Satellite navigation systems appear to be sending articulated lorries around Rogers Lane which is causing damage to verges and is a safety risk. The Clerk will inform WCC Highways and Cllr Seccombe.</p> <p>Hedge Cutting: The hedge from the community centre along Rogers Lane has not been cut and is very overgrown.</p> <p>Beau Homes: The building site on Rogers Lane is a mess and the hedge needs cutting back. The Beau Homes representative (Kat Le Tzar) was present and responded that they are trying to tidy the site up.</p> <p>Kents Lane: The self build site has only one property built and there is concern that this situation may not change as, once footings are in, there is no time restriction on completion. A property in Kents Lane is unsightly due – it was clarified that if the cars/rubbish referred to are on private property there is nothing the Parish Council can do about it. There are hedges which need cutting back and Cllrs Henry and Collins will assess whether this is impeding pedestrian/vehicular access. The waymarker for the footpath from Kents Lane to Old Warwick Road has disappeared – the Clerk will inform the Footpaths Officer.</p> <p>It was agreed that General Tidiness of the Village will be an agenda item for the April meeting.</p> <p>Caffeine and Machine: Concerns were raised (by more than one attendee) including :Cllr O'Donnell's remarks were completely unacceptable; WCC, SDC and Police 'pass the buck' in respect of responsibility; antisocial behaviour includes repeated urinating against householders gates and abusive language; cars are noisy and, when they can't gain access to C&M cruise the area or park illegally until they can; Noise pollution spoils every weekend; Car occupants film as they are speeding; illegal parking includes parking on private driveways. Though the Parish Council has no role in with regard to prevention/enforcement contact will be made with Alderminster Parish Council (C&M being in their parish) to discuss what appropriate action might be taken.</p> <p>Neighbourhood Watch: Currently covers only Avon Close but volunteers from other parts of the village are being sought. The speaker was concerned that the Parish Council had not made contact with regard to the research being undertaken in respect of ANPR cameras. Cllr Houghton, who is undertaking the research and the speaker exchanged contact details and will arrange to meet. This will not impact on the existing agreement that Cllr Henry will be the lead contact for NW.</p>
7	<p>Planning Matters</p> <p>Applications</p> <p>20/00101/FUL Full application to make a slight amendment to the access route from Hockley Lane into the consented new development of three houses behind The Brambles (reference no: 19/02753/VARY). At The Brambles , Hockley Lane, Ettington, CV37 7SS Comments to be made by 19 March. It was resolved that no objections will be made so long as Highways are content.</p> <p>Decisions</p> <p>19/02703/FUL: Repair of Chapel Wall at Ettington Park Hotel: Granted – noted.</p> <p>19/00747/FUL: 53 Banbury Road, CV37 7SR: Granted – noted.</p>

	20/00250/FUL: Ixworth House, Fulready, CV37 7PE Granted – noted.
8	Finance Report It was resolved that the payments listed be authorised.
9	<p>Clerk's Report - Appendix 2</p> <p>Potholes and Raised Kerbstone at entrance to shop: though a repair has been undertaken it is already deteriorating and the kerbstone is lifting. The Clerk will inform Highways.</p> <p>Hockley Lane Footpath: The update was noted but a parishioner stated that the footpath is still inaccessible due to fences crossing it. The Clerk will inform the Footpath's Officer.</p> <p>Picnic Bench Repair: The top delivered is shorter than the one to be replaced which has an overhang to allow wheelchair users to sit to the table. It was agreed that Cllr Houghton will assess whether installing the replacement top would mean wheelchair users couldn't use the table. If so, it will be returned and a larger replacement ordered.</p> <p>Basketball Backboards and Nets: Cllr Houghton confirmed these will be installed by end of the month.</p>
10	<p>Correspondence Report Appendix 3</p> <p>It was resolved that the clerk will draft a response in respect of the correspondence received in respect of Caffeine and Machine and circulate for comment prior to sending.</p>
11	Footpaths – preservation and defence – Appendix 4 Deferred.
12	<p>Youth Project – Appendix 5 – Noise Assessment;</p> <p>Following discussion votes were taken in respect of the following resolutions: <i>The planning application be resubmitted:</i> Four for and two against - motion carried; <i>The planning permission be submitted without amendment to include a fence:</i> Five for and one against: motion carried; <i>There should be further consultation with the young people of the parish;</i> Three for and three against. The Chair's casting vote was for and, therefore, the Motion was carried with the format of consultation to be agreed outside the meeting.</p>
13	<p>Additional Questions for Housing Needs Assessment – Appendix 6</p> <p>It was resolved that the presented questions were agreed subject to Q4 being amended to read '..... you suggest ways that could help.....' Rather than '.....you suggest any two things.....'</p> <p>It was further resolved that the Community Centre should submit further questions as soon as possible.</p>
14	Grounds Maintenance Tender Cllr Hughes reported that the current contractor, Mark Taylor was the successful of two tender submissions and that monthly monitoring meetings will be held.
15	Mower Replacement Cllr Hughes summarised quotes previously obtained together with changed financial data. In response to a question it confirmed that Mark Taylor has been present at meetings with sales agents. It was resolved that the 61" Scagg would be purchased from Tulleys at a price of £?? David to provide . Cllr Hughes confirmed that funding is available in Ear Marked Reserves.
16	Football Field Fence It was resolved that no repairs/replacement (with either fencing or hedging) should be undertaken until such time as SDC Site Allocation Plan has been agreed – this will have an impact on a decision in respect of the request by the leaseholders to move the football pitch. Cllr Hawksworth requested that the Football Club be asked to

	remove the disused goalposts which pose a health and safety risk and it was resolved that this will be done.
17	Halford Road Pavement It was resolved that Cllrs will walk the route and bring a proposal to the April meeting.
18	Internal Audit: It was resolved that the same auditor as last year be used.
19	Street Lighting Maintenance It was resolved that WCC's offer be accepted subject to confirmation that WCC will provide inspection report.
20	Information Technology – Appendix 8 Deferred
21	Charity Collection and Recycling Bins Request by West Midlands Air Ambulance to consider locating bins at Playing Field Deferred
22	Insurance Renewal – Appendix 9 It was resolved that Came & Co's recommendation to accept the Hiscox proposal at a cost of £1,025.85.
23	Annual Budget – Appendix 10 It was resolved that the budget be accepted subject to an increase in respect of the Community Centre grant.
24	Emergency Plan – Appendix 11 Deferred.
	<p>Future Agenda Items</p> <p>April 2020 – Ear Marked Reserves 2020-21</p> <p>April 2020 – General Tidiness of Village</p> <p>April 2020 – Items deferred from meeting of 11 March 2020</p> <p>Month to be agreed:</p> <p>Progress of Hedge Regrowth https://www.woodlandtrust.org.uk/plant-trees/</p> <p>Replacement of felled trees</p> <p>CCTV Pending Cllr Houghton</p> <p>Defibrillator at Fulready Pending Cllr Hawksworth</p> <p>Pension Governance Pending WALC work</p> <p>Relocation of Football Pitch. To be considered once SDC Site Allocation Process finalised.</p>
	<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated</p> <p>8 April 2020 – Ordinary Meeting</p> <p>25 April 2020 Parish Meeting</p> <p>13 May 2020 – Annual Meeting</p>