

ETTINGTON PARISH COUNCIL	
Minutes of the Ordinary Meeting held on 10 July 2019	
Present: J Collins, R Hawksworth, J Henry, D Hughes and R Smith of Ettington Parish Council	
In Attendance: S Furniss, Clerk; Cllr P-A O'Donnell, SDC; Cllr I Seccombe, WCC; Sarah Brook-Taylor, Warwickshire Rural Community Council and approximately 8 members of the public.	
1	Apologies for Absence None received.
2	Acceptance of Apologies for Absence n/a
3	Declaration of Disclosure Pecuniary Interest None declared
4	To Confirm Minutes It was resolved that the minutes of the meeting of 13 June 2019 be accepted as a true record.
5	Community Centre Update Steve Austin reported that the Annual General Meeting had been held on 2 July and, due to process issues, a further AGM will be held in January 2020. An initial quote for an energy survey has been received and this is £500. Proposed events include Ettington's Got Talent, a Community Christmas Meal and VE Day event.
6	<p>Warwickshire County Council/Stratford District Council update</p> <p>Cllr Seccombe reported that WCC continue to liaise with Severn Trent who now indicate they may be liable for leak on Old Halford Road and there may be a connection to a road sink on Manor Lane which is thought to be a fractured pipe.</p> <p>WCC are developing Clean Air and Carbon Neutral Policies which will include more railways stations (Warwick University and Rugby Parkway), electric charge points and increasing cycling rates.</p> <p>Cllr O'Donnell reported that SDC are looking at innovative ways of developing Affordable Housing and working with other organisations to improve services to the homeless and rough sleepers. UBUS funding has been secured for 5 years with an aim of decreasing rural isolation and loneliness.</p> <p>Cllr Hawksworth raised a query about the use of brownfield sites to facilitate self build such as supported by Cherwell District Council and featured on Grand Designs (https://www.gravenhill.co.uk/).</p>
7	Affordable Housing – Sarah Brooke-Taylor of Warwickshire Rural Community Council gave background to the work of WRCC including heating oil syndicate and community transport (UBUS and Back and Forth). Her role is Rural Housing Enabler. Sarah went on to explain that the last Housing Needs Survey for Ettington Parish was undertaken in 2016 which demonstrated a requirement for a mix of types of affordable housing totalling 11. Though a HNS has a 'shelf life' of 5 years, as there have been some new housing there would be value in repeating sooner, particularly as Stratford District Council has 20 Ettington residents on housing waiting list. An explanation of the process and the questions in the HNS questionnaire was given with and it was confirmed that all individual returns are treated with confidentiality. No queries were raised and Cllr Hughes thanked Sarah for attending.
8	Open Forum The following issues were raised:

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	<p>Toddler Play Equipment: Would Council consider installation of toddler equipment/sand pit/cycle track. It was agreed that this will be considered at the September meeting.</p> <p>Green Waste Disposal: Green waste has been left on Old Halford Road following cutting back of hedge and topping out of conifers. Cllr Hughes undertook to investigate and the Clerk will follow up with WCC regarding the reinstatement of footpath on Old Halford Road.</p> <p>Parking at School: This continues to be a problem and is likely to get worse with increase in school numbers from September. A number of potential solutions have been explored with the Safer Neighbourhood Team and others to no avail. Though the Council share the concerns, regrettably, no further options were forthcoming though it was confirmed that the surface of the footpath from Rogers Lane to Manor Lane will be 'buggy friendly' which would provide a safe walking route from the Community Centre.</p> <p>School Capacity: With increasing numbers the school is likely to need more classroom space and it was wondered whether any of the S106 funds from the Spitfire development could be made available. It was explained that these funds were allocated for allotments and improved outdoor facilities. Cllr Seccombe stated that the school will be liaising with WCC regarding capacity.</p> <p>Stratford District Council Site Allocation Plan: Concern was raised that three Ettington sites have been included in the document (which will be subject to consultation) which do not 'match' with those in the Ettington and Fulready Neighbourhood Plan. The concern was shared by the Council which will submit comments during the consultation period and parishioners are encouraged to do likewise if they share the concerns.</p> <p>Skatepark Infill. An offer of delivered topsoil was made if there are skatepark infill requirements. This will be investigated.</p>
9	<p>Planning Matters a) Applications</p> <p>19/01749/LBC : First floor extension and alterations at Ettington Post Office, 29 Banbury Road, Ettington Comments due by: 18 July 2019. No comments will be submitted.</p> <p>19/01733/FUL : Conversion of dwelling into two flats; first floor extension at Ettington Post Office , 29 Banbury Road, Ettington, Comments due by: 18 July 2019. No comments will be submitted</p> <p>b) Decisions 19/00682/FUL: Ettington Post Office, Conversion of shop to residential use and erection of conservatory. Granted Noted 19/00680/LBC: Ettington Post Office, Conversion of shop to residential use and erection of conservatory. Alteration to shop front and building interior Granted Noted 19/00835/FUL: Fulready Farm House: Carloft/office with playroom above Granted Noted</p>
10	<p>Finance Report It was resolved that the payments listed be authorised. Income and bank balances were noted.</p>
11	<p>Clerk's Report Content of the report was noted with no comment other than:</p>

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	<p>6 MUGA / Tennis Courts: Cllr Smith reported that he has identified a company which could provide an access solution and is endeavouring to make contact with them. Cllrs Hughes and Smith will visit other facilities to look at alternative surfaces.</p> <p>7 Handrail at Footpath Exit Halford Road Beau Homes offer to provide materials for repair was gratefully accepted.</p> <p>10 Flooding on Avon Close This has not been resolved satisfactorily and Cllr McDonnell will request a further visit from Planning Enforcement. Cllrs Collins and Henry will contact NHBC (who are Building Control for this development) to request they address they work with Spitfire to ensure the problem is rectified.</p> <p>11 Route of Footpath between Avon Close and Spitfire Development: Cllr Seccombe reported that the Footpaths Officer has visited the site and is not of the opinion that the pathway route has been moved.</p> <p>16 Sale of Land: Following meeting with solicitor it has been agreed that an application for Adverse Possession will be made.</p>
12	<p>Correspondence Report Noted without comment other than it being resolved that the Council will arrange for cut back of branches overhanging The Old Stores. This being a goodwill gesture which does not set a precedent.</p>
13	<p>Youth Project A public meeting is being arranged to provide an opportunity for residents to view the plans and ask any questions, prior to submission of planning application. Cllr Hawksworth reported that Laura Harris a local skateboarder has agreed to attend both this meeting and to work with Council and Canvas on arrangements for opening ceremony.</p>
14	<p>Councillor Portfolio It was agreed that Cllrs will take on the following portfolios</p> <p><u>Cllr Collins</u></p> <p>Parish Meeting (with Cllr Henry) Footpaths and Village Appearance (with Cllr Henry) Noticeboards (with Cllr Henry)</p> <p><u>Cllr Hawksworth</u></p> <p>Youth Council/Skatepark Community Orchard Community Centre Trustee</p> <p><u>Cllr Henry</u></p> <p>Parish Meeting (with Cllr Collins) Footpaths and Village Appearance (with Cllr Collins) Noticeboards (with Cllr Collins) Youth Council/Skatepark</p> <p><u>Cllr Hughes</u></p> <p>Playing Field and Children's Play Equipment</p>

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	<p>MUGA (with Cllr Smith) Community Centre Trustee HR and Training Newsletter Submissions</p> <p><u>Cllr Smith</u></p> <p>Allotments MUGA (with Cllr Hughes) Posting meeting notifications on Facebook</p>
15	<p>Internal Audit Report The content of the report was noted with the following actions:</p> <p>The Clerk to email bank statements and reconciliation reports to Cllr Hughes on a quarterly basis.</p> <p>Clerk to update policies on website to indicate the last date of review (May 19)</p> <p>Linking appendices to minutes (on website) this will be addressed when, as is anticipated, a new website is commissioned.</p>
	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Staircase for Community Centre – When prompted by Ettington Community Trust Management Committee • Affordable Housing September 2019 How to spend the £8,000 resulting from sale of land (including suggestions made regarding toddler play equipment/cycle track – September 2019) • Mower Replacement (including option to lease) September 2019 • Website Replacement October 2019 • Grounds Maintenance Contract – November 2019 (due for renewal April 2020) • Insurance – December 2019 (3 year agreement with Came & Co expires April 2020)
	<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated</p> <p>11 September 2019 – Ordinary Meeting 9 October 2019 – Ordinary Meeting</p>