

Ettington Parish Council

Report to Council

Date: 13 January 2020

Item 12 Appendix 4	Precept and Budget 2020-21
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1 Background

This is the first stage of precept setting for 2021-22. Stratford District Council require the precept request by 31 January 2020.

2 Budget – Key Factors

1. In November 2018 there were 425 households in the parish with permissions granted for a further 50.
2. The Precepts for previous years (including precept support grant which has gradually been reducing) were:

Year	Precept	Precept Support Grant	Total
17/18	31,196.00	480.00	31,676.00
18/19	32,500.00	200.00	32,700.00 (3% increase over previous year)
19/20	34,800.00	80.00	34,880.00 (6.6% increase over previous year).
20/21	37,250	0.00	37,250 (6.7% increase over previous year)

3. The 6.7% increase for 20/21 was to reflect both an inflation uplift (1.75%)and the increased number of homes in the village.

Development	Total Granted	Basis for 20/21 Precept	Anticipated increase at 31 March 2022
Spitfire	32	32	N/A
Rogers Lane	6	6	N/A
White Horse (commencement of marketing anticipated Spring 2020)	4	0	0
Old Warwick Road Self Builds	8	0	0
Total	50	38	No change from basis for 20/21

.4 The table below shows data on Band D Council Tax

	2019-20	2020-21	Comment
Ettington	£62.86	£68.61	9.1% increase – refer to 2.3 above
Maximum across district	£143.77	£142.90	Same Parish
Minimum Across District	£14.11	£14.66	Same Parish
Average across District should be noted that some parishes do not raise a precept.	£61.02	£62.44	2.3% increase

It should be noted that:

- a) Ettington is close to the average
- b) Direct comparisons between Council precepts can be problematic without fully understanding the responsibilities of each of the parishes as these will vary.

.5 Reserves

The table below shows the reserves held at 31 March 2020

Earmarked reserves:

Young People Project	110,000	
Office Equipment	1,000	
Playground Repairs	2,000	
Playground Upgrade	8,000	
Mower Replacement	0	
MUGA Repair/upgrade	5,000	
Community Centre Development	20,000	
Election Costs	500	
	146,500	146,500
General reserve		<u>41,242</u>
		187,742
Total reserves		<u><u>187,742</u></u>

.6 Non-Budgeted Potential Projects

The following projects are 'in train' would require funding if adopted but remain uncosted:

Project	Portfolio Holder	Comment
CCTV	Cllr Whitfield	
MUGA	Cllrs Hawksworth, Hughes and Smith	
Emergency Plan	Cllr Lambert	
Defibrillator at Fulready	Cllr Hawksworth	Agreed to fund cabinet with First Responders supplying defibrillator.
Community Orchard	Cllr Hawksworth	Ownership likely to be transferred in Spring 2021 and may require some expenditure
Replacement Planters		It has been agreed that the planters be replaced.

3 Budget for 2021-22

The attached budget is a "first cut" at establishing a budget for 2021-22 upon which the precept requirement can be established.

- a) Columns for preceding year (2019-20) is the outturn;
- b) The column "spend to date" in respect of the current year includes payments made up to 31 December 2020;
- c) The column "projected spend" is calculated by:
 - a. Actual cost where known;
 - b) Uplifting 'spend to date' amounts proportionate for spend to date when this is a regular payment;
 - c) anticipated spend where neither "a" or "b" are known/appropriate and explanation is in the comments column;
- d) The proposed budget columns are based on adjustments as indicated in the comments or by inflation uplift as indicated (with 3 suggested inflation uplift columns);
- e) Non-routine income, eg S106, CIL and sale of land are **not** included and are either earmarked for projects (Youth Council/Allotments) or their use will be considered as part of Ear Marked Reserves budget setting early in 2021/22

4 Actions Required

- a) To seek clarification as required (any significant queries to be e-mailed to the Clerk prior to the meeting) ;
- b) To consider whether there are likely increases/decreases in expenditure to arise in the next financial year other than those indicated;
- c) To consider the proposed budget lines taking account of comments
- d) To make a **resolution** in respect of the Precept requirement between
 - a 1% increase
 - b 1.5% increase
 - c 2% increase
 - d Other amount (eg to take account of uncostered projects)

Draft Budget 2021-22 v2
EXPENDITURE

Budget Item	Budget 18/19	Budget 19/20	Budget 20/21	Spend to Date (Month 9)	Predicted Outturn	Proposed Budget (with 1% inflation)	Proposed budget with 1.5% inflation)	Proposed budget with 2% inflation)	Comments
Clerk's Salary	9,000	9,400	10,500	7,604	10,138	10,500	10,500	10,500	Unchanged. No anticipated inflation uplift.
Clerk's Training	350	350	500	150	180	500	500	500	Unchanged
Office Expenses	2250	2250	1800	1,409	1800	1818	1827	1836	Based on anticipated outturn with % uplift
Audit Fees	358	360	700	650	650	700	700	700	Unchanged
Professional Fees	1000	1000	900	125	125	1,250	1,250	1,250	increased in anticipation of likely legal fees in respect of land transfer
Subscriptions	500	500	373	423	423	500	500	500	unchanged
Insurance	1050	1250	1300	1623	1623	1639	1647	1655	increase to reflect outturn + anticipated inflation uplift
Newsletter	600	600	600	600	600	600	600	600	unchanged
Bank Charges	0	40	40	36	72	72	72	72	to reflect outturn (£18 per quarter)
Contingency	940	800	200	227	227	200	200	200	unchanged
Youth Project Costs	3000	3000	252	0	0	1,000	1,000	1,000	There would be project costs in respect of consultation but Covid-19 restrictions have precluded proceeding for time being.
Community Centre	1600	1600	1850	1850	1850	1850	1850	1850	unchanged
Web/WiFi	0	0	340	1075	1075	343	345	348	Unchanged with inflation uplift applied
Grants	1000	1000	2840	2861	2861	2000	2020	2040	increased to allow for potential increase in grant requests and inflation uplift applied
Churchyard	700	700	408	554	553	559	561	564	anticipated outturn + inflation
Cllr Training Expenses	200	200	140	117	156	270	270	270	Based on Cllrs attending one session each per year
Greens	9,000	9000	8500	4311	6,000	8,500	8,500	8,500	unchanged

Mower repair/service	1700	1700	9300	9035	9035	1300	1300	1300	unchanged
Street Light Power	300	641	350	325	410	414	416	418	outturn + inflation
Street Light Maintenance	35	35	40	0	40	45	45	45	Has remained unchanged for a number of years and an increase should be anticipated.
Playground Repairs	1500	1700	1600	1,185	1,300	1616	1624	1632	budget + inflation
Software	190	0	220	0	0	220	220	220	unchanged
Capital Exp	400	400	200	0	0	200	200	200	unchanged
Youth Project	3000	3000	0	0	0	0	0	0	unchanged
S137	0	0	20	18	18	0	0	0	no anticipated spend in 2021-22
Playground Investment	1000	1000	1000	0	0	1000	1000	1000	unchanged
Elections	250	250	200	0	0	250	250	250	revert to budget for 2019-20
Chairman's Allowance	200	200	50	0	0	200	200	200	revert to budget for 2019-20
Defibrillator Replacement Supplies	0	0	0	0	0	100	100	100	Based on replacement parts being needed alternate years for defibrillator at school and fulready (yet to be installed)
IT Investment	0	1000	0	0	0	0	0	0	sufficient funds have been allocated from previous years to meet cost of replacement printer and/or laptop.
Total	40,123	41,976	44,223	34,178	39,136	37,646	37,698	37,751	

INCOME

		20/21	Propose d 21/22 with 1% inflation	Propose d 21/22 with 1.5% inflation	Propose d 21/22 with 2% inflation
Precept		37250	37623	37809	37995
Interest		600	250	250	250
Courts Income		270	270	270	270
Allotment Income			15	15	15
Total		38120	38158	38344	38530

Notes

Reduced in anticipation of spend for Youth Project during 21/22

unchanged

unchanged