

Ettington Parish Council

Report to Council

Date 11 September 2019

Item 11 Appendix 1	Finance Report
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## 1 Passing of Accounts for Payment

**Action Required:** The payments listed in the following table require authorisation. Any marked \* have been paid and require retrospective authorisation.

Payee	Comment	Amount
*Npower	Street Lighting Power	78.46
*BG Sports Int.	Goal Posts	215.98
*Ettington Community Trust	Grant in respect of Cheeky Chimps	96.00
*S Furniss	Salary – July 19	529.30
*S Furniss	Office Expenses July 19	45.97
*HMRC	PAYE July 19	132.20
*WCC	Pension Contributions July 19	206.50
*Staples	Stationery	97.12
*SDC	Election Costs	100.00
*Mail Boxes Etc	Printing (2 x Neighbourhood Plan)	31.60
*Diamond Electrical	Community Centre Grant	1347.74
*WALC	Councillor Training	46.00
Southern Electric	Street Lighting (July 19)	26.96
S Furniss	Salary August 19	529.30
S Furniss	Office Expenses August 19	28.62
HMRC	PAYE August 19	132.20
WCC	Pension Contributions August 19	206.50
Rightfuel	Fuel for Mower (6 invoices)	195.86
Southern Electric	Street Lighting (August 19)	27.13
Total		4073.44

**Action Required:** To authorise the above accounts for payment

## **2**

### **Clerk's Salary**

The Clerk's Terms and Conditions of Service state that an annual increment will be paid from 1 April each year unless performance is unsatisfactory. The Clerk is currently on Spine Point 27 of the NJC salary scale which equates to £12.44 per hour with an additional 12% in recognition of annual leave/statutory holidays which equates to £13.93 per hour.

The Clerk is on Spine Point 27 with a rate from 1 April 2019 of £13.41 which with 12% addition equates to £15.91 and the Council is asked to make a resolution that this be applied and backdated to 1 April 2019.

Changes to the Pay Structure means there is now an unnumbered Spine Point between Points 27 and 28 and a query has been directed to WALC with regards to the impact of this.

### **3 Ear Marked Reserves**

Refer to table 1 from which an EMR budget needs to be agreed for 19-20 with a total sum of £151,824.

## Ear Marked Reserves Budget 2019-20

	18/19 EMR Budget	unspent income from 18/19	19/20 with 18/90 underspend atted	19/20 Proposed	
Neighbourhood Plan	5000		0	0	
Neighbourhood Plan Grants	4,700		0	0	
Young People Project	12,500	47855	60,355	106,355	£100k for Canvas, no account taken for moving of electricity c
Playground Repair	1,500	1100	2,600	5,100	Quote for refurbishment is £5,100
Playground Upgrade	8,000		8000	8,000	
Court Repair	1,000		1000	30000	As per estimate obtained by DH
Mower Replacement	2,500	1500	4,000	8,000	Quotes sought
IT Equipment	1,000		1000	1,000	
Community centre	10,000		10,000	10,000	
Community Centre Development	8,000		8000	8,000	
Elections	0	250	250	250	
<b>Total</b>	<b>54200</b>		<b>95205</b>	<b>176705</b>	
Balance EMR 18/19	54,200				
Underspend against 18/19 Budget	51,624	Includes £8k sale of land			
Pending S106	46,000				
<b>Total For EMR 19/20</b>	<b>151,824</b>				
Balance to allocate			56619	-24881	