

ETTINGTON PARISH COUNCIL

PO Box 6271, Stratford upon Avon, Warwickshire, CV37 1NX 01789
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To: (Councillors) J Collins, R Hawksworth, J Henry, D Hughes, L Holtom and R Smith of Ettington Parish Council

You are hereby summoned to attend the **Annual Meeting** of the above named Council, to be held at Ettington Community Centre on **Wednesday 15 May 2019** commencing at 7.30 pm The business to be transacted at the meeting is as follows:

AGENDA FOR THE MEETING OF THE PARISH COUNCIL TO BE HELD ON 15 MAY 2019

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material for themselves, family, friends or close associates.

17.30	Apologies for Absence
27.32	Acceptance of Apologies for Absence
37.35	a) Election of Chairman and Signing of Acceptance of Office b) Election of Vice Chairman and Signing of Acceptance of Office
47.45	Review of and Re-adoption of : a) Risk Register – the Clerk recommends that the Risk Register be revised and presented at the June Meeting b) Asset Register – Appendix 1 c) Standing Orders d) Finance Regulations Code of Conduct e) Dealing with Complaints f) Councillor Expenses g) Dealing with the Press, Media and Filming, Recording and Broadcasting of Meetings h) Grants to Community Centre i) Freedom of Information/Publication Scheme j) General Data Protection Regulations k) Retention of Documents Policy l) Social Media Policy m) Gifts and Hospitality Policy n) Use of Resources Policy o) Staff Disciplinary Policy p) Appraisal Policy The Clerk recommends that policies c) through to p) be re-adopted. With the exception of a) and b) all the listed policies can be viewed at www.ettington.org.uk
67.50	Co-option of Members The Council can at the first meeting following an election co-opt members. If none are co-opted then future co-option must be conducted in line with Casual Vacancies
57.50	Declaration of Disclosure Pecuniary Interest (Councillors are reminded that in addition they still have personal interests and should at all times bear in mind the public perception)
67.52	To Confirm Minutes of the last Parish Council Meeting that took place on 10 April 2019 (minutes attached are unconfirmed).
77.54	Community Centre Update
88.00	Warwickshire County Council/Stratford District Council update
98.10	Open Forum (Approximately 15 minutes is allocated to this item) - Parishioners of Ettington are invited to address the Council on any relevant matter for a maximum of 3 minutes. Please note that as this is a meeting of the Council, held in public, attendees should not expect to be allowed to contribute to the rest of the meeting. Individuals who may have useful information could occasionally be called upon at the discretion of the Chairman.

10 ^{8.15}	<p>Planning Matters</p> <p>a) Applications</p> <p>19/00709/FUL Proposed demolition of existing stables and replacement with new stable block and associated equestrian facilities with change of use to include ménage, horse walker and lunge pen at Black Martin, Banbury Road, Ettington, CV377PB Comments due by: 16 May 2019.</p> <p>19/00613/REM Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved application 15/01035/OUT. [Outline planning application for up to 14 dwellings with some matters reserved (appearance, landscaping, layout and scale), demolition of No. 81 Banbury Road, new vehicular access off the Public Highway (to be adopted), a balancing pond and other ancillary and enabling works.] At Land Off, Banbury Road, Ettington, An amendment/additional information has been received for the application shown above as follows:</p> <p>Boundary treatments Plan Drainage strategy Attenuation basin cross sections</p> <p>If you have any further observations you wish to make on the amendment please write to me by: 22 May 2019</p> <p>b) Decisions</p> <p>19/00442/FUL 3 Banbury Road, CV37 7SN. Dropped kerb and driveway – granted 19/00615/FUL 13 Nelson Close, Rear extension, garage and porch - granted</p>
11 ^{8.20}	Finance Report - Appendix 2
12 ^{8.25}	Clerk's Report - Appendix 3
13 ^{8.35}	Correspondence Report Appendix 4
14 ^{8.40}	Tree Report Appendix 5 – To consider and agree a plan in line with the recommendations made (pages 2-4 referenced to map on 9)
15 ^{8.48}	<p>Audit Appendix 6</p> <p>a) To consider, complete and approve Section 1 – Governance Statement b) To consider and approve Section 2 – Accounting Statement</p>
16 ^{8.58}	Purchase of IT Equipment for Chairman
17 ^{9.03}	Youth Project
18 ^{9.05}	WCC Councillors Grant
19 ^{9.10}	Tennis Courts - DH
20 ^{9.20}	Change of Unmetered Power Supplier to authorise change of supplier to best value as researched by Unity Aid
21 ^{9.25}	Planters – to agree reimbursement to Brookes Plants for planting in Spring 2019
22 ^{9.28}	Handrail at Footpath Exit – Halford Road to consider its replacement
	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Handrail at Footpath (onto Old Halford Road) June 2019 • Councillor Portfolios/Meeting schedule to include additional representative on Community Centre Management Team – June 2019 • Meeting schedule June 2019 • Staircase for Community Centre – June 2019 • Tennis Courts – June 2019 • Mower Replacement (including option to lease)– June 2019 • Councillor Portfolios/Meeting Schedule July 2019 • Website Replacement – July 2019 • Housing Needs Assessment June/July 2019

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| | <ul style="list-style-type: none">• How to spend the £8,000 resulting from sale of land – September 2019• Grounds Maintenance Contract – November 2019 (due for renewal April 2020) Insurance – December 2019 (3 year agreement with Came & Co expires April 2020) |
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Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated

12 June 2019 – Ordinary Meeting

10 July 2019 – Ordinary Meeting - Provisional Date which may be subject to change.

Dated this 10th day of March 2019



Sarah Furniss
Ettington Parish Council Clerk