

Suggested Portfolios/Key Links

What	Who	How
Youth Council	RS, RH, JH	
Playing Field	DH	Informing Clerk of any particular issues with hedges, trees grass cutting contract etc.
Children's Play Equipment	DH	Overseeing Contractor is completing paperwork in accordance with policy
MUGA	RS	Proposal for increasing/improving access
Community Centre Trustee	DH	Attend meetings and act as key liaison
Review of Community Centre Lease		
Planning – Ettington/Fulready		To lead on planning by assessing plans on line
Allotments	DH	Representative on Committee
Community Orchard		
Finance , Assets, Insurance etc, collecting MUGA £ from shop	DH	
Facebook	RS	Posting on Community FB Page
Rights of Way (over fields)		A resolution be passed that, if obstructions are bothersome that the Clerk and Portfolio Holder agree what, if any, action is appropriate and report at subsequent meeting.
Footpaths (roadside)		A resolution be passed that, if obstructions are bothersome that the Clerk and Portfolio Holder agree what, if any, action is appropriate and report at subsequent meeting.
Sale of Land	JC & RH	
Training, HR, and recruitment	RH	
Grant applications		To review and make recommendation to Council
Highways matters		
Village appearance inc planting, Village Clock	JC	
Liaison with community businesses and active groups,societies		
The Parish Meeting	JC & JH	
Communications <ul style="list-style-type: none"> • Newsletter Reports • Oversight of Website • Press Releases 		

• Embracing Social Media		
Noticeboards		Receiving notices from Clerk and posting; keeping boards current.