Ettington Parish Council

Report to Council

Date 16 January 2018

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|  | Code of Conduct |

**1 Introduction**

In October 2017 Stratford District Council wrote to all Parishand Town Councils informing them that the Council had adopted a new Code of Conduct which would come into effect on 1 May 2018. They asked that Parish and Town Councils considered adopting the Policy, together with other associated Policies/Documents and details of all are included below and show ‘tracked changes’ from that of Stratford District Council as required/is sensible. Unless otherwise stated, the documents are new and will not replace existing ones.

Any complaints against Councillors are required to be investigated by the Monitoring Officer of Stratford District Council and, therefore, it makes sense to adopt their Code of Conduct.

**2 Code of Conduct**

The proposed Code of Conduct is at Appendix A and would replace that currently adopted.

**3 Guidance Document and Flowchart** These are at Appendix B & C.

**4 Declaration of Acceptance of Office**

This is at Appendix D and would replace that currently used.

**5 Declaration of Personal Interest Form**

This is at Appendix E and would replace that currently used and would need to be completed by all Councillors by Friday 9 February 2018.

**6 Social Media Policy** This is at Appendix F.

**7 Council Resources Policy** This is at Appendix G

**8 Gifts and Hospitality Policy** This is at Appendix H

**9 Parish Councillor Role Description** This is at Appendix I.

**9 Action Required:** To consider, debate and make a resolution in respect of the following proposal:

1. To adopt the Code of Conduct of as adopted by Stratford District Council on 16 October 2017, as amended, so as to replace the Parish Council’s existing Code of Conduct;
2. To adopt the associated documents as detailed in paras 3-8 above as amended;
3. To require all members to complete and submit a fresh Declaration of Personal Interests to the Clerk on or before 9 February 2018 to enable the Clerk to forward these to the Monitoring Office at Stratford District Council;
4. The replacement Code and linked documents to come into effect on Tuesday 1 May 2018.