Ettington Parish Council

Report to Council

Date: 16 January 2018

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| 12 | Precept 2018-19 |

# Background

This is the first stage of budget setting for 2018 -19 and specifically to agree the precept requirement. It is anticipated that Stratford District Council will require the precept request by 31 January 2018

# Budget

The Precept for 2017-18 was £31,900 plus £330 precept support grant.

The attached budget is a "first cut" at establishing a budget for 2018-19

1. Historic columns are the budgeted amounts other than that for which is actual spend for the year.
2. The column “spend to date” included payments made up to 30 November 2017
3. The column “projected spend” is calculated by:

a. Actual cost where known; b) Uplifting ‘spend to date’ amounts by 3/12 of spend to date; c) anticipated spend where neither “a” or “b” are appropriate

1. The proposed budget column is based on various factors and each is summarised in the ‘comments’ column

# Action Required

1. To seek clarification as required (any significant queries to be e-mailed to the Clerk prior to the meeting) ;
2. To consider whether there are other expenditures which are likely to arise in the next financial year;
3. To make a resolution in respect of the Precept for 2018-19

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Budget Item |  | Budget | Budget | Spend | Budget | Spend to date | Anticipated Spend | Proposed Budget |  |  |  |  |  |  |  |  |
|  |  | 14/15 | 16/17 | 16/17 | 17/18 | 17/18 | 17/18 | 18/19 | Comments |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Clerk's Salaray |  | 4750 | 8000 | 8262 | 8500 | 5917 | 10143 | 9000 | high number of hours for NP and YP | | | |  |  |  |  |
| Clerk's Training |  | 500 | 512 | 524 | 500 | 85 | 150 | 350 | Costs now shared for majority of training with Ilmington | | | | |  |  |  |
| Office Expenses |  | 1250 | 1280 | 2181 | 2500 | 757 | 1298 | 2250 | unchanged | |  |  |  |  |  |  |
| Audit Fees |  | 350 | 358 | 336 | 350 | 336 | 336 | 350 | unchanged | |  |  |  |  |  |  |
| Professional Fees |  | 6000 | 3000 | 2554 | 2600 | 0 | 0 | 1000 | likely spend on hedge survey and remainder for EMR for tree survey | | | | | |  |  |
| Subscriptions |  | 500 | 512 | 560 | 500 | 367 | 430 | 500 | remain unchanged | |  |  |  |  |  |  |
| Insurance |  | 1500 | 1200 | 1200 | 1200 | 1211 | 1211 | 1235 | 2% increase | |  |  |  |  |  |  |
| Newsletter |  | 500 | 512 | 600 | 600 | 600 | 600 | 600 | increase to reflect 2016/17 grant made | | | |  |  |  |  |
| Contingency |  | 1735 | 2000 | 0 | 1000 | 514 | 514 | 600 | based on outturn | |  |  |  |  |  |  |
| Community Centre |  | 1550 | 1588 | 1588 | 1600 | 1600 | 1600 | 1600 | unchanged | |  |  |  |  |  |  |
| Web/Wi Fi |  | 480 | 492 | 265 | 0 | 211 | 211 | 0 | No longer required need to check whether £211 miscoded | | | | |  |  |  |
| Grants |  | 1000 | 1024 | 900 | 1200 | 0 | 500 | 1000 | reduced |  |  |  |  |  |  |  |
| Churchyard |  | 500 | 600 | 481 | 700 | 413 | 600 | 700 | unchanged | |  |  |  |  |  |  |
| Cllr Training/Expenses |  | 300 | 308 | 0 | 300 | 35 | 35 | 200 | reduced |  |  |  |  |  |  |  |
| Greens |  | 6250 | 7,500 | 5,455 | 7200 | 5341 | 6500 | 9000 | in anticipation of hedge maintenance | | | |  |  |  |  |
| Mower Repair/Service |  | 1500 | 1536 | 0 | 1600 | 1686 | 1686 | 1700 | rounded up from outturn | | |  |  |  |  |  |
| Street Lighting Power |  | 1750 | 900 | 227 | 230 | 522 | 522 | 300 | need to check wither miscoded | | |  |  |  |  |  |
| Street Lighting Maintenance |  | 0 | 30 | 18 | 35 | 0 | 35 | 35 | unchanged | |  |  |  |  |  |  |
| Playground Repairs |  | 0 | 1510 | 1053 | 1500 | 268 | 268 | 1500 | unchanged | |  |  |  |  |  |  |
| Software |  | 0 | 182 | 113 | 190 |  | 170 | 190 | unchanged | |  |  |  |  |  |  |
| Capital Expenditure |  | 1300 | 1164 | 600 | 600 | 302 | 302 | 400 | based on outturn | |  |  |  |  |  |  |
| Neighbourhood Plan |  | 500 | 1000 | 4967 | 1000 | 0 | 0 | 0 | A final grant to be applied for for referendum costs (consultancy and promotion) | | | | | | |  |
| Youth Project |  | 0 | 2000 | 0 | 1000 | 58 | 58 | 1000 | unchanged, underspend transfer to EMR for Youth Project | | | | |  |  |  |
| S137 |  | 0 | 0 | 0 | 0 |  | 0 | 0 | unchanged | |  |  |  |  |  |  |
| Playground Investment |  | 0 | 1000 | 0 | 1000 |  | 0 | 1000 | unchanged, underspend transfer to EMR for Youth Project | | | | |  |  |  |
| Elections |  | 0 | 250 | 0 | 250 |  | 0 | 250 | unchanged - underspend to be transferred to EMR | | | | |  |  |  |
|  |  | 32215 | 38458 |  |  |  | 27169.14 | 34760.22 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | actual/anticipated | |  |  |  |  |  |  |  |  |  |  |
| **Income** |  |  |  | 16/17 | 17/18 |  | proposed |  |  |  |  |  |  |  |  |  |
| precept |  |  |  | 31,236 | 31900 |  | 32500 |  |  |  |  |  |  |  |  |  |
| precept support grant |  |  |  | 440 | 330 |  | 330 |  | confirmed amount | |  |  |  |  |  |  |
| Interest |  |  |  | 393 | 350 |  | 350 |  | interest paid in January 2018 | | |  |  |  |  |  |
| Courts Income |  |  |  | 855 | 801 |  | 500 |  | Anticipated | |  |  |  |  |  |  |
| Allotment Income |  |  |  | 15 | 15 |  | 15 |  |  |  |  |  |  |  |  |  |
| Miscellanous Income |  |  |  | 440 | 52 |  | 0 |  |  |  |  |  |  |  |  |  |
| VAT Refund |  |  |  | 2210 | 2002 |  | 2000 |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | 35695 |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |