

# Ettington Parish Council

## Report to Council

Date: 9 December 2020

Item 13 Appendix 7	Precept and Budget 2020-21
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### 1 Background

This is the first stage of precept setting for 2021-22. It is anticipated that Stratford District Council will require the precept request by 31 January 2020.

### 2 Budget – Key Factors

1. In November 2018 there were 425 households in the parish with permissions granted for a further 50.
2. The Precepts for previous years (including precept support grant which has gradually been reducing) were:

Year	Precept	Precept Support Grant	Total
17/18	31,196.00	480.00	<b>31,676.00</b>
18/19	32,500.00	200.00	<b>32,700.00</b> (3% increase over previous year)
19/20	34,800.00	80.00	<b>34,880.00</b> (6.6% increase over previous year).
20/21	37,250	0.00	<b>37,250</b> (6.7% increase over previous year)

3. The 6.7% increase for 20/21 was to reflect both an inflation uplift (1.75%)and the increased number of homes in the village.

Development	Total Granted	Basis for 20/21 Precept	Anticipated increase at 31 March 2022
Spitfire	32	32	N/A
Rogers Lane	6	6	N/A
White Horse (commencement of marketing anticipated Spring 2020)	4	0	0
Old Warwick Road Self Builds	8	0	0
Total	50	38	No change from basis for 20/21

The attached budget is a "first cut" at establishing a budget for 2021-22 upon which the precept requirement can be established.

- a) Columns for preceding year (2019-20) is the outturn;
- b) The column "spend to date" in respect of the current year includes payments made up to 30 November 2020;
- c) The column "projected spend" is calculated by:
  - a. Actual cost where known;
  - b) Uplifting 'spend to date' amounts proportionate for spend to date when this is a regular payment;
  - c) anticipated spend where neither "a" or "b" are known/appropriate and explanation is in the comments column;
- d) The proposed budget columns are based on adjustments as indicated in the comments or by inflation uplift as indicated (with 3 suggested inflation uplift columns);
- e) Non-routine income, eg S106, CIL and sale of land are **not** included and are either earmarked for projects (Youth Council/Allotments) or their use will be considered as part of Ear Marked Reserves budget setting early in 2021/22

### 3 Non-Budgeted Potential Projects

The following projects are 'in train' would require funding if adopted but remain uncosted:

Project	Portfolio Holder	Comment
CCTV	Cllr Whitfield	
MUGA	Cllrs Hawksworth, Hughes and Smith	
Emergency Plan	Cllr Lambert	
Defibrillator at Fulready	Cllr Hawksworth	Agreed to fund cabinet with First Responders supplying defibrillator.
Community Orchard	Cllr Hawksworth	Ownership likely to be transferred in Spring 2021 and may require some expenditure
Replacement Planters		It has been agreed that the planters be replaced.

#### 4 Actions Required

- a) To seek clarification as required (any significant queries to be e-mailed to the Clerk prior to the meeting) ;
- b) To consider whether there are likely increases/decreases in expenditure to arise in the next financial year other than those indicated;
- c) To consider the proposed budget lines taking account of comments
- d) To make a **resolution** in respect of the Precept requirement between
  - a 1% increase
  - b 1.5% increase
  - c 2% increase
  - d Other amount

Draft Budget 2021-22

EXPENDITURE

Budget Item	Budget 18/19	Budget 19/20	Budget 20/21	Spend to Date (Month 8)	Predicted Outturn	Proposed Budget (with 1% inflation)	Proposed budget with 1.5% inflation)	Proposed budget with 2% inflation)	Comments
Clerk's Salary	9,000	9,400	10,500	6,738	10,107	10,500	10,500	10,500	Unchanged. No anticipated inflation uplift.
Clerk's Training	350	350	500	60	180	500	500	500	Pending invoice (£90.00). Unchanged
Office Expenses	2250	2250	1800	1,345	1600	1800	1800	1800	unchanged
Audit Fees	358	360	700	350	710	717	720	724	Pending invoice of £360 - inflation uplift as indicated
Professional Fees	1000	1000	900	125	125	900	900	1,500	increased in anticipation of likely legal fees in respect of land transfer
Subscriptions	500	500	373	500	423	500	500	500	unchanged
Insurance	1050	1250	1300	1623	1623	1639	1647	1655	increase to reflect outturn + anticipated inflation uplift
Newsletter	600	600	600	600	600	600	600	600	unchanged
Bank Charges	0	40	40	36	72	72	72	72	to reflect outturn (£18 per quarter)
Contingency	940	800	200	229	229	200	200	200	unchanged
Youth Project Costs	3000	3000	252	900	0	500	500	500	There would be project costs in respect of consultation but Covid-19 restrictions have precluded proceeding for time being.
Community Centre	1600	1600	1850	1850	1850	1850	1850	1850	unchanged
Web/WiFi	0	0	340	1000	1063	343	345	346.8	inflation uplift
Grants	1000	1000	2840	2772	2772	2000	2000	2000	increased to allow for potential increase in grant requests
Churchyard	700	700	408	500	554	560	562	565	anticipated outturn + inflation
Cllr Training Expenses	200	200	140	117	117	140	140	350	Based on Cllrs attending one session each per year
Greens	9,000	9000	8500	4311	6,000	8,500	8,500	8,500	unchanged
Mower repair/service	1700	1700	1300	9035	9035	1300	1300	1300	unchanged (excess over budget reflects purchase of new mower)

<b>Street Light Power</b>	300	641	350	300	404	408	410	412	outturn + inflation
<b>Street Light Maintenance</b>	35	35	40	0	40	40	40	40	unchanged
<b>Playground Repairs</b>	1500	1700	1600	1,600	1,600	1616	1624	1632	budget + inflation
<b>Software</b>	190	0	220	0	0	220	220	220	unchanged
<b>Capital Exp</b>	400	400	200	0	0	200	200	200	unchanged
<b>Youth Project</b>	3000	3000	0	0	0	0	0	0	unchanged
<b>S137</b>	0	0	20	18	18	0	0	0	no anticipated spend in 2021-22
<b>Playground Investment</b>	1000	1000	1000	0	0	1000	1000	1000	unchanged
<b>Elections</b>	250	250	200	0	0	250	250	250	revert to budget for 2019-20
<b>Chairman's Allowance</b>	200	200	50	0	0	200	200	200	revert to budget for 2019-20
<b>Defibrillator Replacement Supplies</b>								100	Based on replacement parts being needed alternate years for defibrillator at school and fulready (yet to be installed)
<b>IT Investment</b>	0	1000	0	0	0	0	0	0	sufficient funds have been allocated from previous years to meet cost of replacement printer and/or laptop.
<b>Total</b>	<b>40,123</b>	<b>41,976</b>	<b>36,223</b>	<b>34,009</b>	<b>39,122</b>	<b>36,555</b>	<b>36,580</b>	<b>37,517</b>	

**INCOME**

			Propose d 21/22 with 1% inflation	Propose d 21/22 with 1.5% inflation	Propose d 21/22 with 2% inflation
		<b>20/21</b>			
<b>Precept</b>		<b>37250</b>	<b>37623</b>	<b>37809</b>	<b>37995</b>
<b>Interest</b>		600	250	250	250
<b>Courts Income</b>		270	270	270	270
<b>Allotment Income</b>			15	15	15
<b>Total</b>		<b>38120</b>	<b>38158</b>	<b>38344</b>	<b>38530</b>

**Notes**

In anticipation of spend for Youth Project during 21/22  
unchanged  
unchanged