

ETTINGTON PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON
WEDNESDAY 10 FEBRUARY 2021**

Present: (Councillors) D Clarke, J Collins, R Hawsworth, J Henry, I Houghton, D Hughes, G Lambert, R Smith and R Whitfield of Ettington Parish Council

In Attendance: S Furniss – Clerk, Cllr I Seccombe – WCC and approximately 12 members of the public.

The Meeting was held over Zoom.

1	Apologies for Absence None received
2	Declaration of Disclosure Pecuniary Interest Cllr Hawsworth declared an interest in respect of Item 7 20/03220/FUL which relates to a neighbouring property to her own.
3	To Confirm Minutes It was resolved that the minutes of the Ordinary Parish Council Meeting of 13 January 2021 be accepted as a true record.
4	Community Centre Update Roger Gollicker was thanked for attending and for his work at the Community Centre whilst it is closed. Mr Gollicker reported that the opportunity this closure allows is being used to look in depth at installation of stairs to the upper floor. Costs are being obtained and SDC Planning Department's advice is being sought. When work is completed and Covid restrictions allow parishioners will be invited to view the space and put forward ideas for its use.
5	Warwickshire County Council/Stratford District Council update Cllr Seccombe reported that WCC's budget has been agreed with a 2% increase (spread over 2 years) applied to the Adult Social Care element of the Council Tax and a 2% increase in the remainder of the WCC Council Tax. The budget has been set on a recovery plan for both the community and businesses. Safeguarding of children during Covid-19 has led to more children being in care in Warwickshire than ever seen before. Court time for adoption proceedings has been one element of impact. The Council has an increased number of foster families. Cllr O'Donnell, SDC, gave her apologies
6	Open Forum Matters raised relating to Items 7 & 11 are reported in that section of the minutes.
7	Planning Matters <u>Applications</u> 20/03642/FUL: Erection of new dwelling house pursuant to implemented outline planning permission 15/04449/OUT At Land Off , Old Warwick Road, Ettington, CV37 7SH Comments due by: 2 February 2021. No comment has been submitted other than request that Dark Skies policy of the Ettington and Fulready Neighbourhood Plan be observed. 20/03220/FUL Single storey rear extension and roof terrace at Walnut Tree Cottage, 81 Banbury Road, Ettington, CV37 7SR Comments due by: 18 February 2021.

Signed as a true record:

..... David Hughes, Chairman

	<p>Concerns were raised by a parishioner regarding overlooking of neighbouring properties and light pollution, particularly from roof lights. The applicant was unable to attend but her comments were read out in which she sought to address concerns raised above. Having considered and discussed matters raised it was resolved that a submission be made with no objection in principle but requesting that planning be diligent in observing the Dark Skies policy of the Ettington and Fulready Neighbourhood Plan and in considering the potential for overlooking of neighbouring properties.</p> <p><u>Decisions</u></p> <p>20/00750/LBC Dairy Farm, 37 Banbury Road, Ettington, CV7 7SR – Granted NOTED</p> <p>20/03476/FUL Manor Barn, Fulready, - Granted. NOTED</p> <p><u>Consultation</u></p> <p>Gypsy and Traveller and Travelling Showpeople Supplementary Planning Document</p> <p>Cllr Hughes asked if members had any comment on his draft response. Cllr Hawksworth stated that she supports the changes proposed by Cllr Lambert and these will be incorporated prior to its submission.</p>
8	<p>Finance Report - Appendix 1 It was resolved that the payments listed be authorised. It was further resolved that Cllr Smith be mandated to generate payments on internet banking.</p>
9	<p>Clerk's Report - Appendix 2 Items were noted without comment other than:</p> <p>4 – Halford Road Pavement. Cllr Houghton asked for a position statement and there was confusion regarding whether Cllrs Houghton and Hawksworths comments had been received by Cllrs Collins and Henry. Following resolution this will be a future agenda item. Cllr Seccombe asked to be kept in the loop and offered a site meeting when Covid restrictions allow.</p> <p>8 – Signs for Playing Field. Poles now delivered and Cllr Hughes will liaise with Grounds Maintenance Operative regarding installation.</p> <p>10 Housing Needs Assessment – Cllr Lambert asked for a position statement and the Clerk confirmed the HNA has been adopted, submitted to SDC, uploaded to Ettington.org website. Analysis of non-housing related questions included is ongoing.</p>
10	<p>Correspondence Report Appendix 3</p> <p><u>Blocked drains on Halford Road</u> Cllr Seccombe undertook to request clearing of the drains on Halford Road.</p> <p>Mentoring Request; Of three proposals put forward, litter clearing and survey of footpaths were dismissed as being complete/undertaken by others. This left supporting Ettington Hub. Cllr Hughes will liaise between Ettington Hub and candidate as to suitability of this.</p>
11	<p>Beau Homes Development Kat la Tzar responded to the concerns raised as follows:</p> <ul style="list-style-type: none"> • Wild flower meadow is more like a wild weed area – this is work in progress and, with hindsight planting should have been left until completion of the development

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	<ul style="list-style-type: none"> • Pathway has not been surfaced as per planning permission – decision has yet to be made regarding the surface to be used and who should have responsibility for its future maintenance; • Non-native trees were planted in hedgerow which is not in line with planning permission; Two of the four silver birch planted will be removed. <p>Ms la Tzar went on to state that, at an appropriate time, she will arrange to meet with neighbours to resolve any outstanding matters and that the Parish Council will be invited to send representation.</p>
12	<p>Public Footpaths – Preservation and Defence – Appendix 4</p> <p>Simon Pipe reported that the paper submitted is a position statement and, once his surveying work is complete he will submit a further report with suggested actions.</p>
13	<p>Risk Assessment - Appendix 5 It was resolved that the risk assessment be adopted subject to the addition of inclusion of hand rail installed alongside steps leading to footpath from Halford Road.</p>
14	<p>Telephone Box It was resolved that the Clerk contact BT requesting reinstallation of the phone box. The Clerk will seek to establish whether SDC had consulted with EPC regarding its removal.</p>
15	<p>Defibrillator at Fulready Quote for supply of cabinet is £555.95. A provisional estimate for installation has been obtained of £75. It was resolved that the quotes be accepted and the cabinet ordered and installation arranged.</p>
16	<p>Football Field Working Group Appendix 6 It was resolved that the Terms of Reference be adopted and a meeting will be arranged.</p>
17 ^{9.10}	<p>Audit 2020- 2021 To consider whether to appoint Trevor Gill (who has undertaken the internal audit for the previous 2 years) as the internal auditor or whether to select ANOther from the WALC list of trained Internal Auditors.</p> <p>It was resolved that Trevor Gill be appointed as Internal Auditor for 2020-21 audit. It was further resolved that this arrangement will continue, subject to the Council’s satisfaction, until completion of the 2022-23 audit at which time consideration will be given as to whether there would be benefit in seeking an alternative Internal Auditor.</p>
<p>Dates of Future Meetings All meetings are held in the Lounge at the Community Centre at 7.30 pm unless otherwise stated During Covid-19 restrictions meetings will be conducted via Zoom.</p> <p>10 March 2021 14 April 2021 May 2021 Annual Meeting (date to be confirmed)</p>	

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